



MEETING OF THE REGULAR CITY COUNCIL

Council Chambers, City Hall – 131 N Main St

January 14, 2021 at 7:00 PM

AGENDA

HONORABLE MAYOR MIZE AND MEMBERS OF THE COUNCIL

CALL REGULAR MEETING TO ORDER

MEMBERS PRESENT

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

PRAYER

DETERMINE AGENDA ADDITIONS

CONSENT AGENDA

All matters listed on the Consent Agenda are considered one motion and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A) Approval of minutes for the December 10, 2020 Council meeting

B) Building Permits

Building - 830 N Garfield - Cleary Bldg Corp

Building - 627 W 2nd Ave - Eash Construction

Building - 115 N Lincoln - Kampling Construction

Fence - 115 N Lincoln - Grady Laverentz

Plumbing - 119 N Main - Precision Plumbing

C) Bills List

Motion to approve as listed/amended.

PUBLIC AGENDA *(Please limit comments to 5 minutes)*

A) Prairie Travelers- update on Rails to Trails Project

OLD BUSINESS

2) CONSIDERATION OF PAYING FREIGHT COST AND GROUND COVER FOR PLAYGROUND EQUIPMENT

Item was tabled from November & December meeting. A decision was made to not proceed forward with the grant.

3) CONSIDERATION OF PORTABLE STORAGE UNIT PERMIT FOR JONAS STUCKY AT 117 N JEFFERSON

A permit application was submitted by Jonas Stucky in December to place a portable storage unit on the lot at 117 N Jefferson. Council denied the location of the storage container and preferred the unit be place on the north side of the existing building with the unit running east and west. Stucky has submitted a new location for the storage container.

Motion to approve/deny the Portable Storage unit.

NEW BUSINESS

4) CONSIDERATION OF SPECIAL USE PERMIT AT 825 SUNSET AVE

The Planning Commission held a Public Hearing on 1/6/2021 regarding a Special Use permit to build a shed at 825 Sunset Ave. The property owners have their dwelling west of this lot at 325 Evergreen. They were unable to build the shed through a standard building permit because they are unable to merge the lots together due to an alley. The Planning Commission approved two motions at their meeting to send to Council for final approval:

Approved the Special Use Permit at 825 Sunset Ave to build a 30' x 56' shed.
Send to Council with request to vacate the alley.

Motion: Council can Approve or Deny the Planning Commission's recommendation or send the item back to the Planning Commission for further consideration.

5) CONSIDERATION OF ANNUAL RENEWAL OF SCHWAB-EATON ENGINEERING SERVICES

Schwab-Eaton has acted as the City's engineer for several years. They have presented a renewal contract for 2021 with hourly rates increasing \$5 per hour.

Motion: Approve the renewal contract for engineering services from Schwab-Eaton, P.A. for 2021.

6) CONSIDERATION OF AN AGREEMENT WITH GEORGE, BOWERMAN & NOEL P.A. TO PERFORM THE YEAR ENDING 2020 CITY OF CHENEY AUDIT

George, Bowerman & Noel have conducted financial audits of the City's financial statements for the last several years. Staff is very comfortable with this firm and the accountants conducting the audit. Staff recommends continuing this relationship and approving the letter of engagement.

Motion: Approve the letter of engagement with George, Bowerman & Noel for a fee not to exceed \$9,900 plus out of pocket expense.

7) CONSIDERATION OF 2021 SIDEWALK INSTALLATION/REPLACEMENT PROGRAM

The 2021 budget contains \$10,000 for sidewalk and curb ramp improvements. The policy was established in 2005. In 2018, the program increased the grant from \$500 to \$750 per homeowner to replace sidewalks. In 2020, the policy changed to allow 2/3 reimbursement, instead of 50%.

The City received 4 applications in 2020 and funded two grants. The two additional applicants did not get their projects completed by year end and plan to apply again in 2021.

Motion: Approve the 2021 sidewalk replacement program and allocate \$5,000 towards sidewalk grants.

8) CONSIDERATION OF RESOLUTION 304-2021 REQUESTING THE KANSAS DIRECTOR OF ACCOUNTS AND REPORTS TO WAIVE THE STATUTORY REQUIREMENTS OF USING GENERALLY ACCEPTED ACCOUNTING PRINCIPLES FOR THE CITY OF CHENEY

This Resolution exempts the City of Cheney from the statutory requirement of using Generally Accepted Accounting Principles. In recent years, Cities have been under increasing burden to account for assets that have no actual market value. And while these things do not have a fair market value, they still are required to be in conformance with GAAP. Therefore, smaller municipalities in Kansas have opted to go with another form of cash basis of accounting that is in conformance with Kansas's law. (Requirements of K.S.A. 75-1120a (a))

Motion: Approve Resolution 304-2021 requesting the Kansas Director of Accounts and Reports to waive the statutory requirements of using generally accepted accounting principles for the City of Cheney, Kansas.

9) CONSIDERATION OF ORDINANCE 933; REGULATING OUTDOOR PARKING/STORAGE OF RECREATIONAL VEHICLES AND EQUIPMENT AND PARKING OF VEHICLES UPON PRIVATE PROPERTY WITHIN THE CITY OF CHENEY, KANSAS

An Ordinance was drafted to address Recreational Vehicle and Equipment being stored in yards as well as parking in front yards.

Motion: Approve Ordinance 933

Roll Call Vote- Albers ____, Gile ____, Graf ____, Kampling ____, Williams ____

10) KPTS PARTNERSHIP

The City entered a partnership with KPTS in October 2019 for advertising and promotional items for one year. KPTS is requesting the City renew the partnership, which will produce and broadcast a minimum of 2 profiles on Positively Kansas, a 30 second commercial, Station ID, and segment with the Mayor. In 2019 the expenditure was \$1500.

Motion: Approve spending \$1,000 for a city partnership with KPTS.

REPORTS

Police Report

[11\)](#) Court Report

[12\)](#) Police Report

Fire Report

[13\)](#) December Fire Report

Maintenance Report

[14\)](#) Maintenance Report

[15\)](#) Gas Report

[16\)](#) Water Report

[17\)](#) Trash Report

Golf Course Report

[18\)](#) Golf Course Report

Administrator's Report

[19\)](#) Admin/Clerk Report

ATTORNEY'S ITEMS

MAYOR'S ITEMS

COUNCIL ITEMS

EXECUTIVE SESSION

- 20) Motion to enter into executive session to discuss employee contract pursuant to matters related to non-elected personnel KSA 75-4319 (b)(1) at ____ pm for ____ minutes with Administrator Young.

ADJOURN

Notice: It is possible that sometime between 6:30 and 7:00 PM immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers, break area, or lobby of City Hall. No one is excluded from these areas at any time.



MEETING OF THE REGULAR CITY COUNCIL

Council Chambers, City Hall – 131 N Main St

December 10, 2020 at 7:00 PM

MINUTES

HONORABLE MAYOR MIZE AND MEMBERS OF THE COUNCIL

CALL REGULAR MEETING TO ORDER

MEMBERS PRESENT

Mayor Philip Mize called the meeting to order at 7:05 pm. Council members Jeff Albers, Kassie Gile, Ryan Graf, Greg Williams, and Greg Kampling were present. Staff present were City Administrator/Clerk Danielle Young, City Attorney Austin Parker, Police Chief Ken Winter, Director of Golf Kevin Fowler and Maintenance Superintendent Brad Ewy. Guest present was Pastor Chet Scherbarth.

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

PRAYER- Pastor Chet Scherbarth led the prayer.

DETERMINE AGENDA ADDITIONS

CONSIDERATION OF PORTABLE STORAGE UNIT PERMIT FOR JONAS STUCY AT 117 JEFFERSON
CONSIDERATION OF 2021 MEMBERSHIP DUES FOR THE LEAGUE OF KANSAS MUNICIPALITIES

CONSENT AGENDA

All matters listed on the Consent Agenda are considered one motion and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A) CMB License- Cherry Oaks Golf Course
CMB License- SPK Grocery
CMB License- Casey's
CMB License- Dollar General
CMB License- QP Express
- B) Bills List
- C) Approval of minutes for the November 12th, 2020 Council meeting.
- D) Building Permits
 - Roofing - 304 E 4TH - Brett Orth Roofing
 - Roofing - 830 N Garfield - Eaton Roofing
 - Shed - 737 E 2nd Ave - Tonya Adolph
 - Building - 304 Lakeside Ct - Benjamin Littlejohn

Mechanical - 119 N Main - Cheney Electric Service
 Electrical - 119 N Main - Cheney Electric Service
 Fence - 417 E 6th - Tyler Cramer
 Mechanical - 639 N Lincoln St - RedBird Service Co
 Sprinkler - 125 W 5th - Legendary Lawn
 Sprinkler - 428 Teal Lane - Legendary Lawn
 Sprinkler - 123 N Wolf - Legendary Lawn
 Sprinkler - 643 Allison - Legendary Lawn
 Sewer Tap - 303 E 4th - Ben Franklin Plumbing

Motion to approve as listed.

Motion made by Councilmember Albers, Seconded by Councilmember Gile.

Voting Yea: Councilmember Kampling, Councilmember Williams, Councilmember Graf

PUBLIC AGENDA- No one was present for the public agenda.

OLD BUSINESS

CONSIDERATION OF PAYING FREIGHT COST AND GROUND COVER FOR PLAYGROUND EQUIPMENT

The item was tabled from the November meeting. Costs were still unavailable.

Motion made by Councilmember Kampling to table the item. Seconded by Councilmember Williams.

Voting Yea: Councilmember Albers, Councilmember Gile, Councilmember Graf

NEW BUSINESS

CONSIDERATION OF AN AGREEMENT BY AND BETWEEN SEDGWICK COUNTY AND THE CHENEY SENIOR CENTER

The annual agreement for January 1- December 31, 2021 was presented and provides \$5,000 in funding for the Cheney Senior Center.

Motion: Enter into the agreement with Sedgwick County and the Cheney Senior Center.

Motion made by Councilmember Williams, Seconded by Councilmember Albers.

Voting Yea: Councilmember Kampling, Councilmember Gile, Councilmember Graf

CONSIDERATION OF 2021 HEALTH AND DENTAL INSURANCE COVERAGE FOR EMPLOYEES

Employee health care coverage begins February 1 of each year. The renewal for Health Insurance rates decreased by 3.78% and Dental rates increased by 4.36% for an overall decrease of 3.39%. In 2020 our rates increased by 5.59%, 2019 rates decreased by 8.34%, 2018 rates increased by 12.45%, and in 2017 decreased by 3.08%

Staff recommended staying with the Blue Cross/Blue Shield, Blue Choice Comprehensive Plan for 2021. The plan is grandfathered and provides better coverage than the ACA platinum plan, but had cheaper rates than the ACA coverage when it was bid a few years ago.

Motion to approve the Blue Cross/Blue Shield Blue Choice Comprehensive Plan for 2021.

Motion made by Councilmember Graf, Seconded by Councilmember Gile.

Voting Yea: Councilmember Kampling, Councilmember Williams, Councilmember Albers

CONSIDERATION OF CHANGES TO THE FEE SCHEDULE

The fee schedule is reviewed annually in December. Staff recommended proposed changes.

Motion to adopt Resolution 302-2020 Schedule of Service, License, and Permit Fees.
Motion made by Councilmember Kampling, Seconded by Councilmember Williams.
Voting Yea: Councilmember Albers, Councilmember Gile, Councilmember Graf

CONSIDERATION OF 2021 SALARY SCHEDULE

The Salary Schedule is a pay range schedule for the various positions. There was no recommended change for the 2021 Salary Schedule in Section 1 and Section 2 includes a \$5 per month increase for all positions, except for the Fire Chief position that shows a \$15 per month increase.

Motion to adopt Resolution 303-2020, 2021 salary schedule.
Motion made by Councilmember Williams, Seconded by Councilmember Graf.
Voting Yea: Councilmember Kampling, Councilmember Albers, Councilmember Gile

CONSIDERATION OF END OF YEAR TRANSFERS

The 2020 Budget showed Scheduled Transfers at \$353,000. Administrator Young requested an increase of transfers in the streets and parks budget to account for unspent budget. Because the golf course had revenues over budget by an estimated \$200,000, Young stated the general fund cash on hand had increased and staff would like to transfer the scheduled transfer of \$75,000 from the three utility funds directly into Capital Improvement for the Pool Project instead of into the General Fund. Young also asked for an increase in the \$51,000 transfer from the General Fund into Capital Improvement to approximately \$251,000, but was unsure of year end expenditures. To maximize the transfer without exceeding the budget authority, Young asked for the authority to transfer up to the budget authority.

Motion to approve stated year end transfers with the transfer from the General Fund to Capital Improvement equal to the amount of remaining general fund budget authority after determination of year end expenditures.
Motion made by Councilmember Albers, Seconded by Councilmember Graf.
Voting Yea: Councilmember Kampling, Councilmember Williams, Councilmember Gile

DISCUSSION OF QUIT CLAIM DEED

Administrator Young explained that the property owners at 324 E Shadybrook had a property survey done for a future building project and found a discrepancy on the property line locations. During this survey it was also determined that the owner at 412 E Shadybrook had been told an incorrect property line location resulting on their fence being placed on the City's park property (10 years ago). In order to clear up the discrepancy, a boundary shift has been prepared by a land surveyor, which would deed 5.5 feet of the City's park land to the owner at 412 E Shadybrook. The 5.5' is the amount of land currently fenced in by the property owner.

Motion to approve the 5.5-foot boundary shift and Deed the remnant of Lot 7 to the owner of 324 E Shadybrook with no monetary exchange.
Motion made by Councilmember Kampling, Seconded by Councilmember Graf.
Voting Yea: Councilmember Williams, Councilmember Albers, Councilmember Gile

CONSIDERATION OF MAYOR MIZE'S APPOINTMENT

Cheney Fire Department has requested the Mayor appoint Firefighter Kyle Threadgill

Motion to confirm the Mayor's appointment.

Motion made by Councilmember Gile, Seconded by Councilmember Graf.
Voting Yea: Councilmember Kampling, Councilmember Williams, Councilmember Albers

CONSIDERATION OF PORTABLE STORAGE UNIT PERMIT FOR JONAS STUCKY AT 117 JEFFERSON

A permit application was submitted by Jonas Stucky to place a portable storage unit on the lot at 117 N Jefferson. Council discussed the proposed placement and determined that it was within the front yard setback. Council preferred the unit be placed on the north side of the existing building with the unit running east and west.

Council member Albers didn't want to deviate from the Ordinance and allow in the front of the building. Council also asked what type of business was operating in the existing building. Council asked for the item to be brought back next month with an updated location.

Motion to deny the Portable Storage Unit Permit at 117 Jefferson.
Motion made by Councilmember Kampling, Seconded by Councilmember Albers.
Voting Yea: Councilmember Williams, Councilmember Gile, Councilmember Graf

CONSIDERATION OF 2021 MEMBERSHIP DUES FOR THE LEAGUE OF KANSAS MUNICIPALITIES

Motion to continue 2021 membership with the League of Kansas Municipalities for \$1286.00, WAMPO and REAP.

Motion made by Councilmember Gile, Seconded by Councilmember Kampling.
Voting Yea: Councilmember Williams, Councilmember Albers, Councilmember Graf

REPORTS

POLICE REPORT

Police Chief Winter reported that it had been a slower month for the department. There were two non-injury accidents. Chief Winter stated that Unit 3 (Ford Explorer) is at 47,000 miles. He also reported that he heard there might be a shut-down at the GM Plant after the beginning of the year, so there may be a delay in receiving a new vehicle in 2021.

FIRE REPORT

Chief Ewy reported that he had driven to St. Louis to pick up the air packs that were purchased at the November meeting. The department has been running a lot of COVID calls. Ewy gave an update on the First Response Vehicle that was supposed to be here Monday. Ambulance 43 has left the Sedgwick County Fire Station on Viola Road. Response times are starting to increase. Ewy said he would contact Sedgwick County to ask where they were on placing the Unit in Cheney.

MAINTENANCE REPORT

Ewy stated they needed to purchase a new Aqua-Tap Pro-2 Tapping Kit for \$3,195.
Motion made by Councilmember Graf, Seconded by Councilmember Gile.
Voting Yea: Councilmember Kampling, Councilmember Williams, Councilmember Albers

Ewy was approached by a hunter to hunt geese by sewer ponds. Council agreed that they were a nuisance and didn't see a problem with having the hunter hunt the geese.

GOLF COURSE REPORT

Director of Golf Kevin Fowler stated the numbers are unreal for December with an increase in business in 2020. The new carts will be delivered December 29th. Fowler thanked everyone for being supportive

of the measures they've taken to keep the course open. Fowler stated they received several "Thank You's" from their patrons for remaining open; it had been a lot of extra stress, but it has been worth it.

ADMINISTRATOR’S REPORT

Because the January 1st Holiday falls on a Friday, which is normally a shorter workday, Administrator Young asked for City Hall to close at 3 pm on December 31st. Council saw no issues with the request.

ATTORNEY’S ITEMS

Attorney Austin Parker informed the Council that he did not have an update on the attorney-client privilege matter and would not need executive session. He hoped to have a response soon to give an update.

Attorney Austin Parker had also reviewed the agreement with Sedgwick County to enforce the Public Health Order that was discussed last month. No action was taken on the matter.

MAYOR'S ITEMS

Mayor Philip Mize has nothing to report.

COUNCIL ITEMS

Council member Jeff Albers asked that the parking along Shadybrook for the new gym be addressed. Albers thought they should be utilizing the parking lot and not parking along the yellow curb.

Council member Kassie Gile had nothing to report.

Council member Ryan Graf had nothing to report.

Council member Greg Kampling discussed two campers with blue tarps that are illegally parked in their yard. Kampling thought there were a lot of campers and boats all over town being stored in yards. Kampling didn’t think people should be able to park them in their front yard. Albers stated he had been contacted by others about boats being parked in yards.

Chief Winter stated there was nothing in the City code to enforce it. Attorney Austin Parker mentioned that other cities have codes that do not allow RVs to extend into the front yard of a residence and allows side yard storage on gravel/paved surface. Some City’s don’t allow it unless in fenced in areas.

Mayor Mize asked about parking items in driveways? Mize thought an article should be done in the paper and conversations should be done to notify people of the change before the code is adopted so people are aware of it.

Staff will draft an Ordinance for next month.

Council member Greg Williams had nothing to report.

EXECUTIVE SESSION

Motion to enter into executive session to discuss wages and employee performance pursuant to matters related to non-elected personnel KSA 75-4319 (b)(1) at 8:40 pm for 75 minutes with Administrator Young.

Motion made by Councilmember Greg Williams. Seconded by Councilmember Greg Kampling. Voting Yea Councilmember Kassie Gile, Councilmember Ryan Graf, Councilmember Jeff Albers.

Mayor Mize stated Council was back in regular session at 9:55 pm with no binding action taken.

Motion to give city employees a 1.5% COLA and up to a 1.5% merit increase. Also, a one-time bonus of \$500 department, \$200 full-time, \$75 part-time and \$25 seasonal for appreciation of dealing with a difficult year and circumstances.

Motion made by Councilmember Greg Kampling. Seconded by Councilmember Williams.
Voting Yea: Councilmember Gile, Councilmember Albers, Councilmember Graf

ADJOURN

Motion to adjourn the meeting at 9:55 pm.

Motion made by Councilmember Albers. Seconded by Councilmember Gile.

Voting Yea: Councilmember Kampling, Councilmember Graf, Councilmember Williams.

(seal)



Attest:

Danielle Young
Danielle Young, Admin. Clerk

Philip Mize
Mayor Philip Mize

INVOICE APPROVAL LIST BY FUND REPORT

Date: 12/22/2020
 Time: Item C
 Page: 1

City of Cheney

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
Fund: 010 GENERAL OPERATING							
Dept: 001.000 GENERAL							
010-001.000-714.000	HOSPITALIZATIC BLUE CROSS BLUE SHIELD OF		JANUARY STATEMENT	0	12/22/2020	12/22/2020	1,260.47
							1,260.47
010-001.000-714.100	LIFE INSURANC KCL GROUP BENEFITS		JANUARY STATEMENT	0	12/22/2020	12/22/2020	15.29
							15.29
010-001.000-718.000	OFFICE SUPPLI QUILL CORPORATION/// QUILL CORPORATION/// SUMNER ONE		OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES	0 0 0	12/22/2020 12/28/2020 12/22/2020	12/22/2020 12/28/2020 12/22/2020	33.68 30.38 13.98
							78.04
010-001.000-726.000	OTHER COMMC BROADSTROKE INC D. GENERAL CORPORATION		YEAR STICKERS FOR GOLF CART DOLLAR GENERAL STATEMENT	0 0	12/22/2020 12/22/2020	12/22/2020 12/22/2020	53.75 37.37
							91.12
010-001.000-730.000	PROFESSIONAL SCHWAB-EATON, P.A.		ENGINEERING SERVICES	0	12/22/2020	12/22/2020	844.00
							844.00
010-001.000-731.000	STATE IMPOSEI KANSAS DEPT. OF REVENUE #:		CMB LICENSES	0	12/22/2020	12/22/2020	125.00
							125.00
010-001.000-732.100	TUITION REIMB GASSMANN/ANGIE//		REIMBURSEMENT CLASSES	0	12/30/2020	12/30/2020	598.50
							598.50
010-001.000-734.000	INSURANCE & E EMC INSURANCE COMPANIES//		MONTHLY STATEMENT	0	12/22/2020	12/22/2020	1,334.61
							1,334.61
010-001.000-735.100	TELEPHONE VERIZON WIRELESS MESSAGIN		MONTHLY STATEMENT	0	12/28/2020	12/28/2020	41.50
							41.50
010-001.000-735.200	ELECTRIC SER\ EVERGY		MONTHLY STATEMENT	0	12/22/2020	12/22/2020	389.84
							389.84
010-001.000-736.000	BUILDING/GROI REDBIRD SERVICE CO		CITY HALL FURNACE A/C	0	12/23/2020	12/23/2020	125.00
							125.00
010-001.000-737.000	OTHER CONTR/ UNIQUE ENTERPRISES		PROFESSIONAL SERVICES	0	12/22/2020	12/22/2020	120.00
							120.00
010-001.000-737.100	POSTAGE PETTY CASH FUND/// PETTY CASH///		PETTY CASH CHECKBOOK PETTY CASH BAG	0 0	12/29/2020 12/29/2020	12/29/2020 12/29/2020	59.60 1.20
							60.80
							Total Dept. GENERAL: 5,084.17
Dept: 002.000 POLICE							
010-002.000-714.000	HOSPITALIZATIC BLUE CROSS BLUE SHIELD OF		JANUARY STATEMENT	0	12/22/2020	12/22/2020	5
							5,089.97

INVOICE APPROVAL LIST BY FUND REPORT

Date: 12/22/2020
 Time: Item C
 Page: 2

City of Cheney

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
010-002.000-714.100	LIFE INSURANC KCL GROUP BENEFITS		JANUARY STATEMENT	0	12/22/2020	12/22/2020	25.14
							25.14
010-002.000-718.000	OFFICE SUPPLI QUILL CORPORATION/// SUMNER ONE		OFFICE SUPPLIES OFFICE SUPPLIES	0 0	12/22/2020 12/22/2020	12/22/2020 12/22/2020	240.98 13.98
							254.96
010-002.000-734.000	INSURANCE & E EMC INSURANCE COMPANIES//		MONTHLY STATEMENT	0	12/22/2020	12/22/2020	817.58
							817.58
010-002.000-735.100	TELEPHONE VERIZON WIRELESS MESSAGIN		MONTHLY STATEMENT	0	12/28/2020	12/28/2020	93.00
							93.00
010-002.000-735.200	ELECTRIC SER\N EVERGY		MONTHLY STATEMENT	0	12/22/2020	12/22/2020	64.35
							64.35
010-002.000-737.000	OTHER CONTR\N UNIQUE ENTERPRISES VERIZON WIRELESS MESSAGIN		PROFESSIONAL SERVICES MONTHLY STATEMENT	0 0	12/22/2020 12/28/2020	12/22/2020 12/28/2020	120.00 80.02
							200.02
010-002.000-737.100	POSTAGE PETTY CASH FUND///		PETTY CASH CHECKBOOK	0	12/29/2020	12/29/2020	4.00
							4.00
						Total Dept. POLICE:	7,144.88
Dept: 002.100 MUNICIPAL COURT							
010-002.100-714.000	HOSPITALIZATIC BLUE CROSS BLUE SHIELD OF		JANUARY STATEMENT	0	12/22/2020	12/22/2020	156.95
							156.95
010-002.100-718.000	OFFICE SUPPLI NAVRAT'S OFFICE PLUS		COURT OFFICE SUPPLIES	0	12/28/2020	12/28/2020	23.82
							23.82
010-002.100-737.100	POSTAGE PETTY CASH FUND///		PETTY CASH CHECKBOOK	0	12/29/2020	12/29/2020	27.80
							27.80
						Total Dept. MUNICIPAL COURT:	208.57
Dept: 003.000 FIRE							
010-003.000-719.000	GAS & OIL INTRUST CARD CENTER		MONTHLY STATEMENT	0	12/28/2020	12/28/2020	83.91
							83.91
010-003.000-726.000	OTHER COMMC QUILL CORPORATION///		OFFICE SUPPLIES	0	12/28/2020	12/28/2020	25.06
							25.06
010-003.000-734.000	INSURANCE & E EMC INSURANCE COMPANIES//		MONTHLY STATEMENT	0	12/22/2020	12/22/2020	1,101.18
							1,101.18
010-003.000-735.100	TELEPHONE AT&T #3///		MONTHLY STATEMENT	0	12/22/2020	12/22/2020	132.48
							132.48
010-003.000-735.200	ELECTRIC SER\N						

INVOICE APPROVAL LIST BY FUND REPORT

Date: 12/28/2020
 Time: Item C)
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City of Cheney

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
	EVERGY		MONTHLY STATEMENT	0	12/22/2020	12/22/2020	175.84
							175.84
010-003.000-737.000	OTHER CONTR/ VERIZON WIRELESS MESSAGIN		MONTHLY STATEMENT	0	12/28/2020	12/28/2020	80.02
							80.02
010-003.000-737.100	POSTAGE PETTY CASH///		PETTY CASH BAG	0	12/29/2020	12/29/2020	1.40
							1.40
010-003.000-739.000	EQUIPMENT PA AIR AND FIRE SYSTEMS INC		TESTING OF AIR PACKS	0	12/22/2020	12/22/2020	720.00
	ROBERTS HUTCH-LINE		FIRE DEPT DISPENSER	0	12/22/2020	12/22/2020	39.00
							759.00
						Total Dept. FIRE:	2,358.89
Dept: 004.000 PARKS & POOLS							
010-004.000-714.000	HOSPITALIZATIC BLUE CROSS BLUE SHIELD OF		JANUARY STATEMENT	0	12/22/2020	12/22/2020	106.26
							106.26
010-004.000-734.000	INSURANCE & E EMC INSURANCE COMPANIES//		MONTHLY STATEMENT	0	12/22/2020	12/22/2020	287.96
							287.96
010-004.000-735.200	ELECTRIC SER/ EVERGY		MONTHLY STATEMENT	0	12/22/2020	12/22/2020	92.13
							92.13
						Total Dept. PARKS & POOLS:	486.35
Dept: 005.000 STREET LIGHT							
010-005.000-735.000	PUBLIC UTILITY EVERGY		MONTHLY STATEMENT	0	12/22/2020	12/22/2020	412.51
							412.51
						Total Dept. STREET LIGHT:	412.51
Dept: 006.000 STREET MAINT.							
010-006.000-714.000	HOSPITALIZATIC BLUE CROSS BLUE SHIELD OF		JANUARY STATEMENT	0	12/22/2020	12/22/2020	1,119.10
							1,119.10
010-006.000-726.000	OTHER COMMC ARAMARK		GOLF/MAINTENANCE	0	12/22/2020	12/22/2020	39.15
	MID-AMERICAN RESEARCH CHI		SHOP CLEANSERS	0	12/29/2020	12/29/2020	38.54
							77.69
010-006.000-734.000	INSURANCE & E EMC INSURANCE COMPANIES//		MONTHLY STATEMENT	0	12/22/2020	12/22/2020	479.04
							479.04
010-006.000-737.000	OTHER CONTR/ ARAMARK		GOLF/MAINTENANCE	0	12/22/2020	12/22/2020	35.81
							35.81
010-006.000-739.000	EQUIPMENT PA FOLEY EQUIPMENT		BACKHOE PARTS	0	12/22/2020	12/22/2020	33.30
							33.30
010-006.000-760.000	MACHINERY AN INTRUST CARD CENTER		MONTHLY STATEMENT	0	12/28/2020	12/28/2020	

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							223.75
							Total Dept. STREET MAINT.: 1,968.69
Dept: 008.000 SENIOR CITIZENS							
010-008.000-726.000	OTHER COMMC QUILL CORPORATION///		SR CENTER SUPPLIES	0	12/22/2020	12/22/2020	50.38
							50.38
010-008.000-734.000	INSURANCE & E EMC INSURANCE COMPANIES//		MONTHLY STATEMENT	0	12/22/2020	12/22/2020	118.25
							118.25
010-008.000-735.200	ELECTRIC SER\ EVERGY		MONTHLY STATEMENT	0	12/22/2020	12/22/2020	48.59
							48.59
							Total Dept. SENIOR CITIZENS: 217.22
Dept: 012.000 GOLF COURSE							
010-012.000-714.000	HOSPITALIZATIC BLUE CROSS BLUE SHIELD OF		JANUARY STATEMENT	0	12/22/2020	12/22/2020	2,064.21
							2,064.21
010-012.000-714.100	LIFE INSURANC KCL GROUP BENEFITS		JANUARY STATEMENT	0	12/22/2020	12/22/2020	12.57
							12.57
010-012.000-718.000	OFFICE SUPPLI SUMNER ONE		OFFICE SUPPLIES	0	12/22/2020	12/22/2020	13.98
							13.98
010-012.000-730.000	PROFESSIONAL ARAMARK CHENEY DOOR COMPANY, INC. UNIQUE ENTERPRISES		GOLF/MAINTENANCE PROFESSIONAL SERVICES GOLF PROFESSIONAL SERVICES	0 0 0	12/22/2020 12/22/2020 12/22/2020	12/22/2020 12/22/2020 12/22/2020	92.56 250.00 19.20
							361.76
010-012.000-733.000	TRAVEL EXPEN FOWLER/KEVIN//		TRAVEL EXPENSES FOR KEVIN	0	12/22/2020	12/22/2020	42.55
							42.55
010-012.000-734.000	INSURANCE & E EMC INSURANCE COMPANIES//		MONTHLY STATEMENT	0	12/22/2020	12/22/2020	1,372.42
							1,372.42
010-012.000-735.100	TELEPHONE VERIZON WIRELESS MESSAGIN		MONTHLY STATEMENT	0	12/28/2020	12/28/2020	41.50
							41.50
010-012.000-735.200	ELECTRIC SER\ EVERGY		MONTHLY STATEMENT	0	12/22/2020	12/22/2020	1,695.62
							1,695.62
010-012.000-736.200	FOOD & BEVER ART'S & MARY'S TATER CHIPS PEPSI-COLA S & Y ENTERPRISES		FOOD PRODUCTS FOR GOLF COI GOLF COURSE BEVERAGES GOLF COURSE FOOD PRODUCTS	0 0 0	12/28/2020 12/22/2020 12/22/2020	12/28/2020 12/22/2020 12/22/2020	49.50 215.00 153.75
							418.25
010-012.000-736.310	MERCHANDISE TITLEIST		GOLF COURSE MERCHANDISE	0	12/22/2020	12/22/2020	369.64
							369.64
010-012.000-736.320	MERCHANDISE						

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	TITLEIST		GOLF COURSE MERCHANDISE	0	12/22/2020	12/22/2020	138.42
	TITLEIST		GOLF COURSE MERCHANDISE	0	12/30/2020	12/30/2020	570.29
							708.71
010-012.000-736.400	BEER PURCHASE CHERRY OAKS GOLF COURSE		GOLF COURSE BEER PRODUCTS	0	12/22/2020	12/22/2020	115.35
							115.35
010-012.000-737.000	OTHER CONTRI PYE BARKER FIRE & SAFETY		GOLF COURSE FIRE EXTINGUISH	0	12/22/2020	12/22/2020	129.00
							129.00
010-012.000-738.000	ADVERTISING TIMES SENTINEL		GOLF COURSE ADVERTISING	0	12/22/2020	12/22/2020	39.00
							39.00
010-012.000-739.000	EQUIPMENT PA SAFETY-KLEEN		GOLF COURSE SERVICES	0	12/22/2020	12/22/2020	221.00
							221.00
							Total Dept. GOLF COURSE: 7,605.56
							Fund GENERAL OPERATING: 25,486.84
Fund: 030 SEWER							
Dept: 000.000							
030-000.000-714.000	HOSPITALIZATIC BLUE CROSS BLUE SHIELD OF		JANUARY STATEMENT	0	12/22/2020	12/22/2020	2,426.59
							2,426.59
030-000.000-714.100	LIFE INSURANC KCL GROUP BENEFITS		JANUARY STATEMENT	0	12/22/2020	12/22/2020	6.99
							6.99
030-000.000-726.000	OTHER COMMC MID-AMERICAN RESEARCH CHI PURPLE MOOSE PRINTING LLC		SHOP CLEANSERS JACKETS FOR EMPLOYEES	0 0	12/29/2020 12/22/2020	12/29/2020 12/22/2020	38.55 778.66
							817.21
030-000.000-734.000	INSURANCE & E EMC INSURANCE COMPANIES//		MONTHLY STATEMENT	0	12/22/2020	12/22/2020	753.00
							753.00
030-000.000-735.100	TELEPHONE AT&T #3///		MONTHLY STATEMENT	0	12/22/2020	12/22/2020	132.46
							132.46
030-000.000-735.200	ELECTRIC SER\ EVERGY		MONTHLY STATEMENT	0	12/22/2020	12/22/2020	254.32
							254.32
030-000.000-737.000	OTHER CONTRI ARAMARK MERIDIAN ANALYTICAL LABS		GOLF/MAINTENANCE WASTEWATER SAMPLES	0 0	12/22/2020 12/22/2020	12/22/2020 12/22/2020	35.83 267.00
							302.83
030-000.000-737.100	POSTAGE PETTY CASH FUND///		PETTY CASH CHECKBOOK	0	12/29/2020	12/29/2020	26.85
							26.85
030-000.000-739.000	EQUIPMENT PA INTRUST CARD CENTER RAY LINDSEY COMPANY		MONTHLY STATEMENT SEWER PARTS	0 0	12/28/2020 12/22/2020	12/28/2020 12/22/2020	22.99

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030-000.000-760.000	MACHINERY AN INTRUST CARD CENTER		MONTHLY STATEMENT	0	12/28/2020	12/28/2020	223.75
							223.75
						Total Dept. 000000:	5,774.13
						Total Fund SEWER:	5,774.13
Fund: 050 WATER							
Dept: 000.000							
050-000.000-714.000	HOSPITALIZATIC BLUE CROSS BLUE SHIELD OF		JANUARY STATEMENT	0	12/22/2020	12/22/2020	1,777.12
							1,777.12
050-000.000-714.100	LIFE INSURANC KCL GROUP BENEFITS		JANUARY STATEMENT	0	12/22/2020	12/22/2020	6.98
							6.98
050-000.000-718.000	OFFICE SUPPLI SUMNER ONE		OFFICE SUPPLIES	0	12/22/2020	12/22/2020	13.98
							13.98
050-000.000-726.000	OTHER COMMC MID-AMERICAN RESEARCH CHI PURPLE MOOSE PRINTING LLC QUILL CORPORATION///		SHOP CLEANSERS JACKETS FOR EMPLOYEES OFFICE SUPPLIES	0 0 0	12/29/2020 12/22/2020 12/28/2020	12/29/2020 12/22/2020 12/28/2020	38.55 778.66 23.54
							840.75
050-000.000-734.000	INSURANCE & E EMC INSURANCE COMPANIES//		MONTHLY STATEMENT	0	12/22/2020	12/22/2020	1,267.64
							1,267.64
050-000.000-735.100	TELEPHONE AT&T #3/// VERIZON WIRELESS MESSAGIN		MONTHLY STATEMENT MONTHLY STATEMENT	0 0	12/22/2020 12/28/2020	12/22/2020 12/28/2020	132.48 12.88
							145.36
050-000.000-735.200	ELECTRIC SER\ EVERGY		MONTHLY STATEMENT	0	12/22/2020	12/22/2020	297.63
							297.63
050-000.000-737.000	OTHER CONTR\ ARAMARK DPC ENTERPRISES, L. P. PROPANE CENTRAL LLC VERIZON WIRELESS MESSAGIN		GOLF/MAINTENANCE WATER WELL WATER WELL MONTHLY STATEMENT	0 0 0 0	12/22/2020 12/22/2020 12/22/2020 12/28/2020	12/22/2020 12/22/2020 12/22/2020 12/28/2020	35.83 10.00 56.41 12.86
							115.10
050-000.000-737.100	POSTAGE PETTY CASH FUND/// PETTY CASH///		PETTY CASH CHECKBOOK PETTY CASH BAG	0 0	12/29/2020 12/29/2020	12/29/2020 12/29/2020	26.85 4.60
							31.45
050-000.000-739.000	EQUIPMENT PA INTRUST CARD CENTER		MONTHLY STATEMENT	0	12/28/2020	12/28/2020	160.83
							160.83
050-000.000-760.000	MACHINERY AN INTRUST CARD CENTER		MONTHLY STATEMENT	0	12/28/2020	12/28/2020	223.75
							223.75
						Total Dept. 000000:	4,116.16

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
Total Fund WATER:							4,880.59
Fund: 060 GAS							
Dept: 000.000							
060-000.000-714.000	HOSPITALIZATIC BLUE CROSS BLUE SHIELD OF		JANUARY STATEMENT	0	12/22/2020	12/22/2020	2,558.20
							2,558.20
060-000.000-714.100	LIFE INSURANC KCL GROUP BENEFITS		JANUARY STATEMENT	0	12/22/2020	12/22/2020	6.98
							6.98
060-000.000-718.000	OFFICE SUPPLI SUMNER ONE		OFFICE SUPPLIES	0	12/22/2020	12/22/2020	13.98
							13.98
060-000.000-726.000	OTHER COMMC MID-AMERICAN RESEARCH CHI PURPLE MOOSE PRINTING LLC		SHOP CLEANSERS JACKETS FOR EMPLOYEES	0 0	12/29/2020 12/22/2020	12/29/2020 12/22/2020	38.55 778.68
							817.23
060-000.000-734.000	INSURANCE & E EMC INSURANCE COMPANIES//		MONTHLY STATEMENT	0	12/22/2020	12/22/2020	791.97
							791.97
060-000.000-735.100	TELEPHONE AT&T #3/// VERIZON WIRELESS MESSAGIN		MONTHLY STATEMENT MONTHLY STATEMENT	0 0	12/22/2020 12/28/2020	12/22/2020 12/28/2020	132.48 12.88
							145.36
060-000.000-735.200	ELECTRIC SER\ EVERGY		MONTHLY STATEMENT	0	12/22/2020	12/22/2020	389.68
							389.68
060-000.000-737.000	OTHER CONTR\ ARAMARK VERIZON WIRELESS MESSAGIN		GOLF/MAINTENANCE MONTHLY STATEMENT	0 0	12/22/2020 12/28/2020	12/22/2020 12/28/2020	35.83 12.88
							48.71
060-000.000-737.100	POSTAGE PETTY CASH FUND///		PETTY CASH CHECKBOOK	0	12/29/2020	12/29/2020	59.10
							59.10
060-000.000-740.000	LINE MAINTENA D.C. & B. SUPPLY, INC.		GAS PARTS	0	12/22/2020	12/22/2020	209.63
							209.63
060-000.000-760.000	MACHINERY AN D.C. & B. SUPPLY, INC. INTRUST CARD CENTER USABUEBOOK		GAS DEPT EQUIPMENT MONTHLY STATEMENT WATER DEPT EQUIPMENT	0 0 0	12/28/2020 12/28/2020 12/23/2020	12/28/2020 12/28/2020 12/23/2020	4,504.99 223.75 3,255.60
							7,984.34
Total Dept. 000000:							13,025.18
Total Fund GAS:							13,025.18

Fund: 096 LIBRARY OPERATING FUNI
Dept: 000.000

096-000.000-718.000	OFFICE SUPPLI CHENEY LIBRARY///		LIBRARY PETTY CASH	0	12/28/2020	12/28/2020	5.60
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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
096-000.000-723.000	BOOKS						
	BAKER & TAYLOR BOOKS		LIBRARY BOOKS	0	12/22/2020	12/22/2020	172.48
	BAKER & TAYLOR BOOKS		LIBRARY BOOKS	0	12/28/2020	12/28/2020	122.97
	SO.CENTRAL KS LIBRARY SYST		BOOK LABELS	0	12/28/2020	12/28/2020	112.15
							407.60
096-000.000-723.200	VIDEO'S						
	BAKER & TAYLOR VIDEOS		LIBRARY VIDEOS	0	12/22/2020	12/22/2020	14.37
							14.37
096-000.000-734.000	INSURANCE & E						
	EMC INSURANCE COMPANIES//		MONTHLY STATEMENT	0	12/22/2020	12/22/2020	421.82
							421.82
096-000.000-735.200	ELECTRIC SER\						
	EVERGY		MONTHLY STATEMENT	0	12/22/2020	12/22/2020	163.15
							163.15
096-000.000-737.000	OTHER CONTR\						
	BIBLIONIX		YEARLY SERVICES	0	12/22/2020	12/22/2020	1,400.00
	SMITH/WINDOW//		LIBRARY WINDOWS	0	12/22/2020	12/22/2020	9.00
							1,409.00
096-000.000-737.100	POSTAGE						
	CHENEY LIBRARY///		LIBRARY PETTY CASH	0	12/28/2020	12/28/2020	25.63
							25.63
096-000.000-739.000	EQUIPMENT PA						
	SO.CENTRAL KS LIBRARY SYST		LIBRARY PARTS	0	12/22/2020	12/22/2020	50.00
							50.00
							Total Dept. 000000: 2,497.26
							LIBRARY OPERATING FUND: 2,497.26
Fund: 111 PAYROLL CLEARING FUND							
Dept: 000.000							
111-000.000-224.000	DENTAL						
	BLUE CROSS BLUE SHIELD OF		JANUARY STATEMENT	0	12/22/2020	12/22/2020	879.19
							879.19
111-000.000-225.000	VISION						
	SURENCY LIFE & HEALTH		DECEMBER STATEMENT	0	12/22/2020	12/22/2020	250.00
							250.00
111-000.000-228.000	miscellaneous 4						
	BLUE CROSS BLUE SHIELD OF		JANUARY STATEMENT	0	12/22/2020	12/22/2020	1,910.24
							1,910.24
111-000.000-705.005	FLEXIBLE SPEN						
	PEITZ/JERRY//		CAFETERIA	0	12/22/2020	12/22/2020	36.56
	PEITZ/JERRY//		CAFETERIA PLAN	0	12/22/2020	12/22/2020	25.00
							61.56
111-000.000-705.076	FLEXIBLE SPEN						
	EWY/BRAD//		CAFETERIA	0	12/22/2020	12/22/2020	1,500.00
							1,500.00
							Total Dept. 000000: 4,600.99
							111 PAYROLL CLEARING FUND: 4,600.99

Fund: 136 DIGITAL SIGN
Dept: 000.000

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
136-000.000-730.000	PROFESSIONAL EMC INSURANCE COMPANIES//		MONTHLY STATEMENT	0	12/22/2020	12/22/2020	7.41
							7.41
						Total Dept. 000000:	7.41
						Total Fund DIGITAL SIGN:	7.41
Fund: 140 AGENCY							
Dept: 000.000							
140-000.000-491.000	Income from Oth BLUE CROSS BLUE SHIELD OF		JANUARY STATEMENT	0	12/22/2020	12/22/2020	76.85
							76.85
140-000.000-726.000	OTHER COMMC PETTY CASH FUND/// TIMES SENTINEL		PETTY CASH CHECKBOOK PUBLIC HEARING POINTNER	0 0	12/29/2020 12/22/2020	12/29/2020 12/22/2020	243.90 76.50
							320.40
140-000.000-750.000	SEDGWICK COL MABCD		BUILDING PERMITS NOVEMBER	0	12/22/2020	12/22/2020	426.43
							426.43
140-000.000-780.000	RESTITUTION D DOLLAR GENERAL JIM'S FOODLINER///		RESTITUTION KATHY SHUMARD RESTITUTION MISTY MCCOLLUMI	0 0	12/22/2020 12/22/2020	12/22/2020 12/22/2020	14.00 200.00
							214.00
						Total Dept. 000000:	1,037.68
						Total Fund AGENCY:	1,037.68
Fund: 167 DARE Program							
Dept: 000.000							
167-000.000-726.000	OTHER COMMC CREATIVE PRODUCT SOURCIN		DARE PRODUCTS	0	12/22/2020	12/22/2020	156.68
							156.68
						Total Dept. 000000:	156.68
						Total Fund DARE Program:	156.68
Fund: 171 KCAIC Art Grant							
Dept: 000.000							
171-000.000-763.000	CONSTRUCTION CASWELL/KELLY//		ART PROJECT REIMBURSEMENT	0	12/23/2020	12/23/2020	306.60
							306.60
						Total Dept. 000000:	306.60
						Total Fund KCAIC Art Grant:	306.60
						Grand Total:	57,773.36



Measure distance
 Total area: 31,341.91 ft² (2,911.76 m²)
 Total distance: 728.76 ft (222.12 m)

Map data ©2021, Map data ©2021 20 ft

PORTABLE STORAGE UNIT PERMIT

DATE: 12-F-2020 PERMIT # _____

BUSINESS NAME: Jones Stucky

APPLICANT ADDRESS: 204 E 4th Ave Cheney

CONTACT NAME & NUMBER: 620-532-6246

LOCATION OF UNIT: (ATTACH MAP WITH DRAWING & MEASUREMENTS)

117 N Jefferson

SIZE: 8'x40' LENGTH OF USE: _____ MORE THAN 6 MONTHS Y N

COLOR OF CONTAINER: will paint white

COLOR OF BUILDING EXTERIOR: white fence

SURFACE TYPE: concrete pad SECURED/TIED DOWN BY: concrete anchors

20' FROM RESIDENTIAL PROPERTY: Y / N 180'

SCREENING MECHANISM: none

WILL UNITS BE STACKED: Y / N UTILITIES: Y N TYPE: power - lights

WHAT WILL BE STORED IN CONTAINER: parts

APPLICANT SIGNATURE: J Stucky

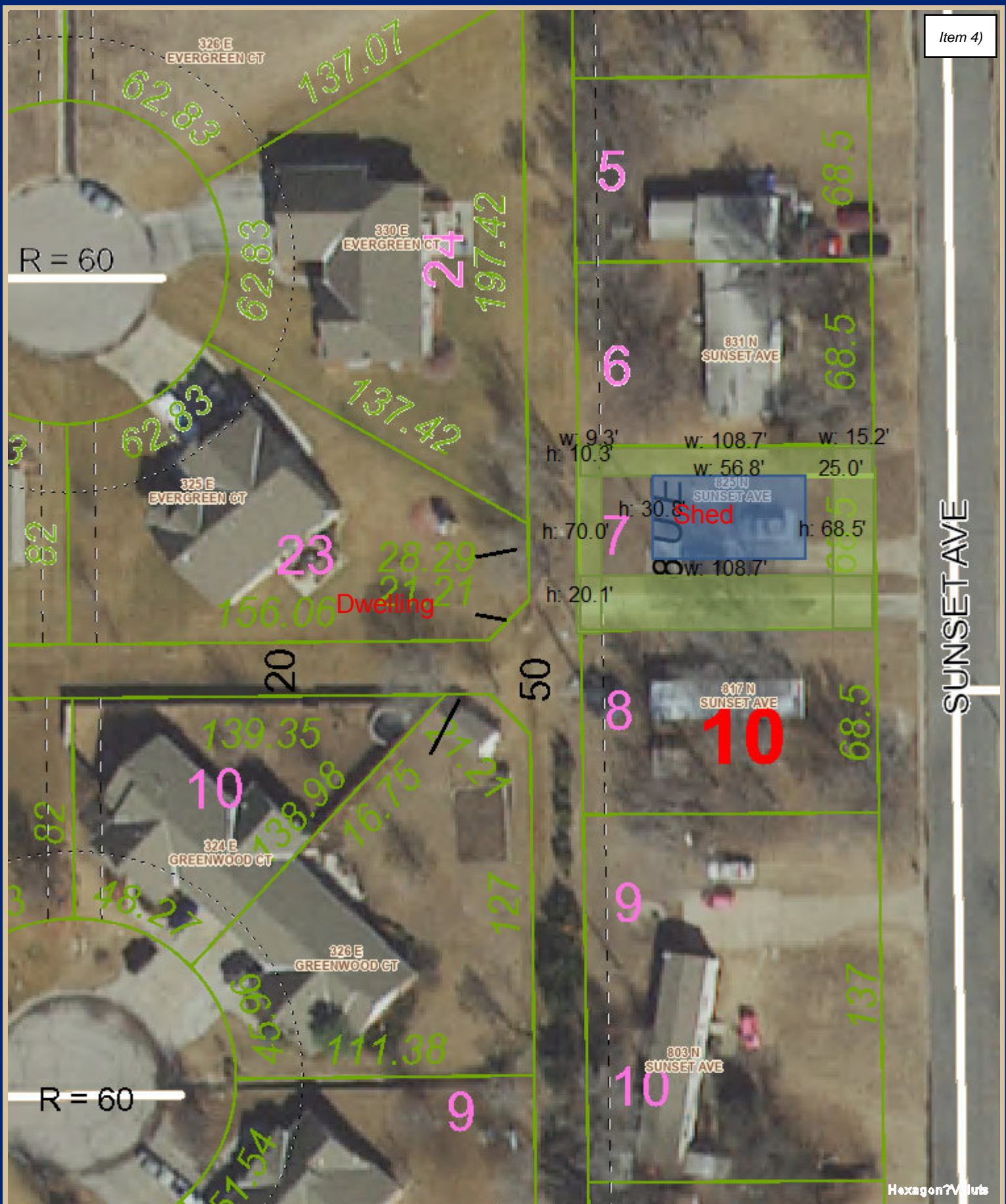
PERMIT FEE: \$50 PD:

APPROVED / DENIED DATE OF APPROVAL/DENIAL: _____

Cheney, Kansas. Such conditions may include, but not be limited to, the following:

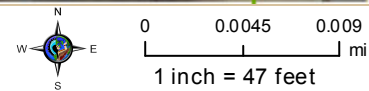
- (1) All signage on the Portable Storage Unit shall be removed and the container shall be painted an earth tone color or a color of siding material compatible with the surrounding environment or adjacent structures. The painting or siding shall be completed within 60 days of the placement of the Portable Storage Unit;
- (2) The Portable Storage Unit shall be safe, structurally sound, in good repair and be placed on a stable surface. Any Portable Storage Unit that becomes unsafe, unstable or dangerous, as determined by the City, shall be removed or repaired immediately by the property owner. All Portable Storage Unit intended to be placed for more than six (6) months shall be secured and/or tied down to a stable surface;
- (3) Portable Storage Units shall not be stored in a manner that impedes access to public rights-of-way, public utilities, drainage easements, adjacent structures or buildings;
- (4) Materials stored in Portable Storage Units shall only include items normally associated with the primary business use of the commercial or industrial property upon which the Portable Storage Unit is placed;
- (5) Portable Storage Units shall be placed in conformance with the required side yard, rear yard and front yard setbacks applicable to the property upon which they are placed. At no time, though, shall a Portable Storage Unit be placed in the front yard of a property between the main structure on the property and a public street;
- (6) Portable Storage Units shall be set back a minimum of twenty (20) feet from abutting properties that are zoned for residential or multiple family purposes;
- (7) All Portable Storage Units shall be adequately screened, in accordance with requirements established by the governing body of the City of Cheney, Kansas in a Portable Storage Unit permit issued for the property upon which they are placed;
- (8) Stacking of Portable Storage Units is prohibited. No Portable Storage Unit may be utilized as a rental unit or be leased to anyone other than the property owner or property lessee of the existing onsite business enterprise where the Portable Storage Unit is placed;
- (9) Portable Storage Units shall not be connected to utility services, with the exception of electricity, nor shall any other utility service be utilized within a Portable Storage Unit.”

Section 3. Effective Date.



Geographic Information Services
 Sedgwick County...
 working for you

Peintner Special Use



It is understood that the Sedgwick County GIS, Division of Information and Operations has no indication or reason to believe that there are inaccuracies in information in the base map. The GIS personnel make no warranty or representation, either or implied, with respect to the information or the data displayed.
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P.O. Box 1 • 131 N. Main • Cheney, KS 67025-0997 • (316) 542-3622 • Fax (316) 542-0185

To:

Owner of Property Located within 200 feet of proposed application of Special Use Permit.

From: Danielle Young, Secretary of the Cheney Planning Commission

Date: December 7, 2020

Hearing Date: **Wednesday, January 6, 2021**

Re: Notice of Public Hearing to Property Owners within 200 feet of 825 N Sunset and legal description listed below.

Lot 7, Block 10, Silver Spur Mobile Home Estates, an Addition to Cheney, Sedgwick County, Kansas

Brent and Julie Peintner have applied for a Special Use Permit to build a 30' x 56' shed with entrance access off of Sunset Ave. A Special Use Permit is required because the Cheney City Zoning Code states that Accessory Structures are to be located on the lot occupied by the main building. The property owner's dwelling is located west of 825 Sunset Ave at 325 Evergreen Ct, but because of a 20' alley in between the two lots, they are unable to merge the lots together into one parcel to meet the Zoning Code requirement. The Special Use Permit would tie the shed to the principal dwelling at 325 Evergreen Ct, so if the home was ever sold, the shed would also be required to be sold with it or to an adjacent homeowner.

The lot at 825 Sunset Ave is zoned Manufactured Housing and the shed would be built within the required setbacks and Accessory Structure Guidelines. The applicants have added that they plan to use siding that is similar to their home and the surrounding neighborhood and will add additional overhang soffits, fascia, and landscaping to make the structure look like it fits in a residential neighborhood.

The City of Cheney Planning Commission will be holding a public hearing to discuss this application on **January 6, 2021** at 7:00 pm at Cheney City Hall 131 N. Main St., Cheney, KS 67025. Public comments will be heard at this time. Due to COVID-19 and Sedgwick County's Health Order, mass gathering restrictions may limit the number of people allowed at the meeting. Please RSVP by calling City Hall at 542-3622 by January 4th, 2021 if you plan to attend the meeting, so virtual accommodations can be made, if necessary.

If you have questions or concerns about this Permit, you can either attend the public hearing or you can contact me at City Hall during regular business hours to learn more about the application or the Special Use permitting process. Following a decision by the City of Cheney Planning Commission on this application, the owners of property within 200 feet of this property may submit a protest petition, in conformance with the City of Cheney Zoning Code, filed with the City Clerk within fourteen (14) days of the conclusion of the public hearing.

Again, if you have questions about this application or process or if you plan to attend the Public Hearing, I encourage you to contact me prior to the hearing at 316-542-3622.

Sincerely,

Danielle Young
Planning Commission Secretary



**PLANNING COMMISSION JANUARY 6, 2021
MEETING**

City Hall – 131 N Main St
January 06, 2021 at 7:00 PM

AGENDA

CALL TO ORDER

ROLL CALL

Members Present:

David Woodard, Bret Albers, Melanie Block, David Rich, Zach Henson, Ryan Runnells
Bryan Mason, Ryan Scott. Staff Present- Danielle Young and Angie Gassmann

OTHERS PRESENT - Brent & Julie Peintner, Keith & Jan Jopp

APPROVAL OF MINUTES

Planning Commission Minutes September 15, 2020

Motion: Approve the minutes of the September 15, 2020 Planning Commission meeting.
Motion made by Planning Commission member Bret Albers, Seconded by member Ryan Runnells.
Motion passed 8-0.

CITIZEN COMMENTS

OLD BUSINESS

NEW BUSINESS

Open Public Hearing

Planning Commission Chair David Woodard opened the floor for comments

Brent Peintner stated that he lived at 327 Evergreen. A few years back he bought property at 825 Sunset Ave. They had noticed the trailer on property was in disrepair so they removed it off of the property. A few years later, they purchased the property next to the existing property at 817 Sunset and after renting it decided to remove the trailer there also. They decided to build a shed on their lots on Sunset. Peintner stated he called in a Dig Safe and in turn received a call from the City. He stated he was informed he was not allowed to build a shed on the Sunset property due to no dwelling existing on the property. He stated that if they had left one of the Mobile Home's on the property then they could

have built the shed with no problem. Peintner is aware of the easement on their lot and the alley easement that exists between his dwelling and the two properties that he has mentioned. He stated that they met with City Administrator Young who informed them that they could request a Special Use permit. The shed will be built to look nice with special landscaping. The process has pushed back building their shed by almost a year and they have incurred extra costs. He has already spent money cleaning up the properties to make them look better.

Chairperson David Woodard asked Young to clarify why the properties are not able to be adjoined because of alley.

Administrator Young explained where the two properties were located on the map, projected on the TV for everyone to see. She explained the dashed lines on the map indicated an easement. Peintner's plan to locate their shed outside of the easements, but the lots cannot be joined together because of the alley easement in between Sunset and Evergreen. Young stated that the Code states accessory structures are to be built on property with a dwelling. They could join the two lots on Sunset and use a Mobile Home as the dwelling and build the shed. It was recommended by our attorney to apply for a special use permit.

Member Block asked about the part if they ever sell the house would they have to sell shed with their home? Young responded that they could attach the special use to the building permit or file a document with the Register of Deeds that this property could not be sold individually and has to be sold with the 327 Evergreen or attached to an adjacent lot to the north or south with a dwelling.

Block clarified that if they brought in a Mobile Home or had left the other Mobile Home, we would not be having this meeting.

Member Brett Albers asked about the cost to the City to vacate the alley.

Young stated the City could do that, but it would be costly. The City is already treating it as an easement anyways because drive access is blocked by Evergreens to the north. The ability to open the alley for drive access could be done as Young believed it was there to access utilities and explained that newer plats in the City have been done as easements instead of alleys. Where there are easements, the City allows fences to be built to the property line with the understanding that if the City needs to access the easement the property owner will need to remove the fence.

B. Albers was afraid they would open pandora's box regarding how far it will go with opening alleys to allow accessory structures to be built.

Resident Jan Jopp (326 Greenwood Ct) addressed the Planning Commission and had a concern with the easement. She stated it is cement and then turns toward the cement driveway that is also an easement. The City never completed joining where the cement ends to take it to the other open part. Jopp said she has requested this to be fixed and it has never been done. She said water is up to her thighs in the cul-de-sac center and wants it to conform like the other side so water can drain like it is supposed to. She thought this would benefit Peintner's also.

Chair Woodard requested Young bring the area up on map that Jopp was speaking of. Young described the area at the end of Greenwood Ct.

Jopp said it is the City's job and has waited 18 years to have this taken care of.

Young explained that the City had cleaned it out recently. Staff had looked at the area and water hits grass in the alley and has nowhere to go. There is a drainage issue that the City has tried to address. City recently purchased a mini excavator to help clean the area out to help with this issue. Young would have to check the flow of the drainage to the north down the alley.

B. Albers thought vacating the alley would eliminate the need for a special use permit. Young stated that if the alley was vacated then half of the alley would go to each property owner. She would have to check with Brad on what utilities, if any, run through there and Council would have to approve the vacate.

Chair Woodard asked if there were any more comments or questions.

Jopp asked what the building would look like and asked if it would look like the Body Forge building? Young showed a picture that Peintner's had presented with the application.

Julie Peintner stated that the photo is not what it will look like, just an example, as they wouldn't have final plans of the shed until after the Special Use was approved.

Jopp thought it looked like the Body Forge building. Young thought it was different. Jopp asked if it was a manufactured building like that, what would keep it from being a business. Young stated it would be zoned residential and unless it was an allowable at home business, it could not convert to commercial without a zone change. Jopp was concerned it wouldn't look residential.

Chair Woodard asked if they met setbacks, they could have built the shed if the mobile home was still there. Young agreed and explained as long as the mobile home was there, even if it was vacant, they could build the accessory structure. Young mentioned that setbacks on the Mobile Home lots were different than residential lots, but on Peintner's application they had indicated that they would build the shed with a front yard setback required in a residential district so if residential homes were built along Sunset it wouldn't stick out further than the homes.

Member Bryan Mason asked if they could put a 3-sided shed up right now if they wanted, like a carport? Young said a carport is an accessory structure and would require a dwelling.

Chair Woodard asked for any other comments or any other comments from anyone not here. Young read an email from Planning Commission Harrison who was not able to attend, but stated he did not see an issue with the shed location (across an alley right of way) or the use and thought it was a good plan to make it neighbor owned.

Planning Commission member Jessa Albers was not able to make the meeting, but had also emailed and said if absentee votes were allowed she would vote to approve the Special Use Permit to allow the building of the shed.

Young was also contacted by the resident at 803 Sunset who stated she had no issues, but hoped the trees on the lot would stay. They would eventually like to remove their mobile home and build a house and their current mobile home sits across two lots that are combined as well. She also mentioned that there was an accessory shed across the street (to the east).

Jopp added that this was the time to clean up the drainage between the properties and conform as she didn't want to file a lawsuit. She was afraid the building would cause an increase in water in the area.

Woodard asked for any other comments and requested a motion to close the public hearing.

Motion to close the public hearing on the Special Use Permit at 825 Sunset at 7:30 pm.
Motion made by Planning Commission member Bret Albers. Seconded by Planning Commission member Melanie Block. Motion carried 8-0.

CONSIDERATION OF SPECIAL USE PERMIT AT 825 SUNSET AVE

Motion: Approve the Special Use permit at 825 Sunset Ave to build a 30' x 56' shed.
Motion made by Planning Commission member Melanie Block. Seconded by Planning Commission member Bryan Mason.

B. Albers had concern about issuing the Special Use Permit over an alley and asked if they were getting into a situation that would be hard to tell the next guy no. Albers thought it might be worth exploring and asking the Council to vacate the alley. Then it would go around and combine the lots and build the structure.

Jopp asked if the alley was vacated who would be responsible for drainage. Young replied that the City would still be responsible for the drainage as the City would keep a 20' easement.

Block - this is why I did not motion like written because all they have to do is move a MH in and build it

Chair Woodard asked Young the time-frame on a consideration to vacate alley. Young replied that she wasn't aware of the City vacating an alley before, but had vacated streets and thought it could be a lengthy process. B. Albers stated he had asked Austin about the time frame and he stated it should be fairly quick, but it hadn't been discussed in-depth. It was asked if the item should be tabled for cost and time frame to be determined to see if a Special Use will even be required.

M. Block asked if vacating the alley, meant the whole alley or just a portion. Young showed on the map where the alley ran and that utilities would need to be checked to see what ran in the area.

Runnells asked if there was a way to expedite the process if they decided to go a different direction than the Special Use and if they could do a short term special use that would go away after completion of the vacate. Albers asked if the Special Use would go away if the Council decided to vacate the alley. Young stated it would.

Woodard asked Albers if he wanted to amend the motion or create a new motion.

B. Albers replied that whether he amends or starts a new motion, he would go with Block's motion, but adding for the Council to vacate the alley and if approved then the special use would go away.

B. Albers said his motion would be to approve the special use with input from Council on vacating the alley, which would void the special use permit that would allow them to the build accessory structure.

M. Block asked if getting rid of the alley created other problems. Young mentioned that she thought another variance had been done with the property at 319 Greenwood, where they were granted a special use or something else by the Planning Commission to use the alley as their backyard setback.

Jopp mentioned the alley was for utilities, but not sure what utilities ran there. Young stated that there was sewer within the alley and usually water was along the street, but was unsure of the location of the gas line. Jopp asked about the telephone poles. Young said that utilities ran through easements and the alley switching to an easement shouldn't be a problem for utilities.

Member David Rich suggested that we could clear up the Special Use by abandoning the alley.

Chair Woodard asked if there were any other questions and discussed the motions presented.

Jopp stated they would be for it if the City cleans up the drainage and conforms, otherwise she was against it. Woodard stated her concern was clearly understood.

Planning Commission voted on the motion to approve the Special Use Permit at 825 Sunset Ave to build a 30' x 56' shed. Motion carried 8-0.

Motion to send to Council with request to vacate the alley.

Motion made by Planning Commission member Bret Albers. Seconded by Planning Commission member Ryan Runnells. Motion carried 8-0.

Young stated it would be sent to Council next Thursday, January 14th at 7:00 pm.

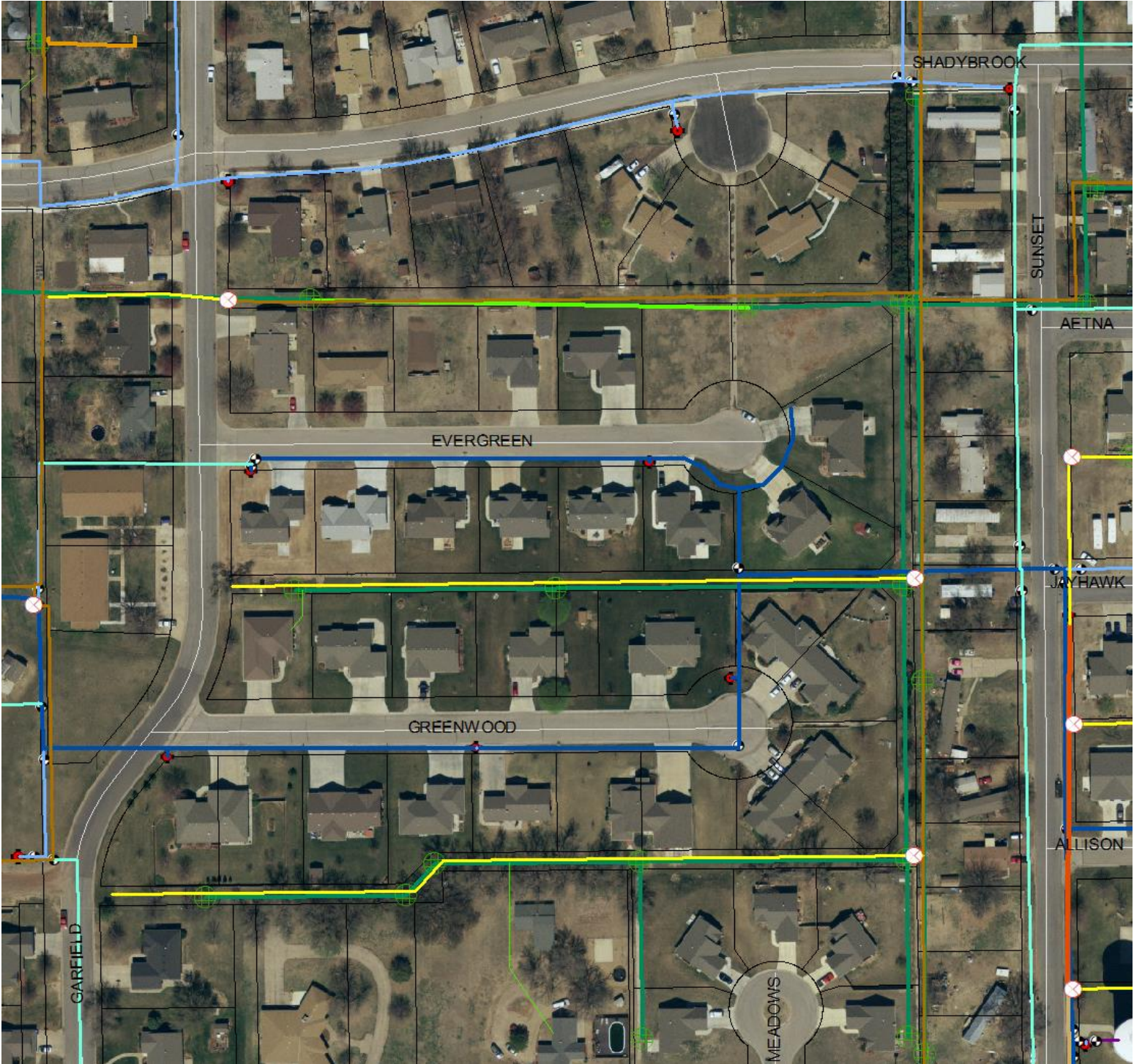
ADJOURN

Motion to adjourn the meeting at 7:46 pm.

Motion made by Planning Commission member David Rich. Seconded by Planning Commission member Ryan Runnells. Motion carried 8-0.

Planning Commission Chair, David Woodard

Danielle Young, Secretary





December 23, 2020

Danielle Young
City Administrator
City of Cheney
131 N. Main Street
PO Box I
Cheney, Kansas 67025-0097

Re: City of Cheney
City Engineering Services
Annual Renewal Agreement

Dear Ms. Young,

I am writing to you regarding the contract for the City Engineering Services between Schwab-Eaton, P.A. and the City of Cheney, Kansas.

The term of the aforementioned agreement will expire December 31, 2020. At this time, we are attaching a renewal to this agreement to be effective January 1, 2021 through December 31, 2021 and the 2021 Hourly Rate Sheet. Please note the 2021 Hourly Rates reflect adjustments necessary to keep pace with the increased cost of doing business. Please print and sign the attached Annual Renewal Agreement, keep one copy for your files and return a scanned copy or original to Schwab Eaton.

We enjoy working with you as well as with the city staff and look forward to our continued relationship.

If you have any questions, please feel free to contact me at 316-722-4472.

Sincerely,

Schwab-Eaton, P.A.

A handwritten signature in blue ink that reads 'Charles D. May, Jr.' with a stylized flourish at the end.

Charles D. May, Jr., PE
CDM

Attachments

Civil Engineers

Land Surveyors

Landscape Architects

Annual Renewal
Of
Agreement
Between
Schwab-Eaton, P.A.
And
Cheney, Kansas

WITNESSETH

WHEREAS, Schwab-Eaton, P.A. and the City of Cheney, Kansas have executed an Agreement for Miscellaneous City Engineering Services and,

WHEREAS, said Agreement is without term, now, therefore,

IT IS AGREED by and between the two parties aforesaid as follows:

The initial term of the aforesaid Agreement for Miscellaneous City Engineering Services shall be from its execution through December 31, 2004. Thereafter, the term of said Agreement shall be annually renewed from January 1st to December 31st of each subsequent year, subject to the provisions of the Kansas Cash Basis Laws and subject to thirty (30) days written notice by either party prior to any date of annual renewal.

IN WITNESS WHEREOF: said parties have caused this renewal Agreement for 2021 to be signed by their duly authorized officers this _____ day of _____, 2021.

CITY OF CHENEY, KANSAS
CHENEY, KANSAS

BY: _____
Philip Mize
Mayor

SCHWAB-EATON, P.A.
WICHITA, KANSAS

BY: Charles D. May, Jr.
Charles D. May Jr., PE

ATTEST:

BY: _____

WITNESS:

BY: [Signature]

SCHWAB EATON

HOURLY RATES

for

CHENEY, KANSAS

(EFFECTIVE January 1, 2021)

<u>Classification</u>	<u>Rate Range</u>
Principal _____	\$185.00 per hour
Professional Engineer/Project Manager _____	\$ 90.00 to \$135.00 per hour
Landscape Architect _____	\$ 80.00 to \$115.00 per hour
Professional Surveyor _____	\$ 80.00 to \$105.00 per hour
Survey Crew _____	\$121.00 to \$139.00 per hour
Design Technician _____	\$ 60.00 to \$ 85.00 per hour
CADD Technician _____	\$ 60.00 to \$ 70.00 per hour
Construction Observer _____	\$ 60.00 to \$ 80.00 per hour

Actual hourly rates per individual are based on an individual's direct labor cost times a multiplier of 3.00. Hourly rates are subject to periodic revision.

GBN, P.A.

*Certified Public Accountants
Management Consultants
Tax Advisors*

12001 E. 13th St. North Wichita, Kansas 67206 Telephone (316) 262-6277 Fax (316) 265-6150

January 7, 2021

The Honorable Mayor and City Council
City of Cheney, Kansas
131 N Main
Cheney, Kansas 67025

Honorable Mayor and Council Members:

We are pleased to confirm our understanding of the services we are to provide for the City of Cheney, Kansas, for the year ending December 31, 2020. We will audit the financial statement of the City of Cheney, Kansas, as of and for the year ended December 31, 2020. It is our understanding that the financial statement will be prepared using accounting practices prescribed by the State of Kansas to demonstrate compliance with the cash basis and budget laws of the State of Kansas, which practices differ from accounting principles generally accepted in the United States of America.

We have also been engaged to report on supplementary information that accompanies the City of Cheney's financial statement. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statement or to the financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statement as a whole:

1. Summary of expenditures – actual and budget.
2. Individual fund schedules of cash receipts and expenditures – actual and budget.
3. Schedule of cash receipts and expenditures – agency funds.
4. Individual fund schedule of cash receipts and expenditures – Cheney Public Building Commission.

Audit Objective

The objective of our audit is the expression of an opinion as to whether your financial statement is fairly presented, in all material respects, using accounting practices prescribed by the State of Kansas to demonstrate compliance with the cash basis and budget laws of the State of Kansas,

The Honorable Mayor and City Council
January 7, 2021
Page 2

which practices differ from accounting principles generally accepted in the United States of America. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the *Kansas Municipal Audit and Accounting Guide* and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinion. Since the City's financial statement will be presented on a basis of accounting other than accounting principles generally accepted in the United States of America, our opinion on the financial statement will be an adverse opinion. However, we will issue an opinion on whether the financial statement is fairly stated on the basis of which the financial statement is being presented. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or to issue a report as a result of this engagement.

Management Responsibilities

Management is responsible for selecting the appropriate financial reporting framework and for the basic financial statement and all accompanying information as well as all representations contained therein. You are also responsible for making all management decisions and performing all management functions; for designating an individual (City Administrator – Danielle Young) with suitable skill, knowledge, or experience to oversee our assistance with the preparation of your financial statement and related notes and any other nonattest services we provide; and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the fair presentation in the financial statement to demonstrate compliance with the cash basis and budget laws of the State of Kansas.

Management is responsible for including all informative disclosures that are appropriate for financial statements prepared using the State of Kansas regulatory basis of accounting. Those disclosures will include (a) a description of the State of Kansas regulatory basis of accounting, including a summary of significant accounting policies, and how the State of Kansas regulatory basis of accounting differs from accounting principles generally accepted in the United States of America; (b) informative disclosures similar to those required by accounting principles generally accepted in the United States of America; and (c) additional disclosures beyond those specifically required that may be necessary for the financial statement to achieve fair presentation.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statement, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidences.

The Honorable Mayor and City Council
January 7, 2021
Page 3

Management is responsible for adjusting the financial statement to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statement taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statement. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud or illegal acts affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with the State of Kansas regulatory basis of accounting. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statement with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (a) you are responsible for presentation of the supplementary information in accordance with State of Kansas regulatory basis of accounting; (b) that you believe the supplementary information, including its form and content, is fairly presented in accordance with State of Kansas regulatory basis of accounting; (c) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (d) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statement is free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity.

The Honorable Mayor and City Council
January 7, 2021
Page 4

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statement. However, we will inform the appropriate level of management of any material errors or any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statement and related matters.

Audit Procedures – Internal Control

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statement and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures – Compliance

As a part of obtaining reasonable assurance about whether the financial statement is free of material misstatement, we will perform tests of the City of Cheney's compliance with applicable laws and regulations and the provisions of contracts and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Audit Administration, Fees and Other

We understand that your employees will assist in the preparation of certain schedules and locating invoices, statements and other supporting documents selected by us for testing during our audit.

The Honorable Mayor and City Council
January 7, 2021
Page 5

The work papers for this engagement are the property of GBN, P.A. and constitute confidential information. However, we may be requested to make certain work papers available to the cognizant or oversight agency for audit pursuant to authority given to them by law or regulation. If requested, access to such work papers will be provided under the supervision of GBN, P.A. personnel. Furthermore, upon request, we may provide photocopies of selected work papers to cognizant or oversight agency for audit. Those agencies may intend, or decide, to distribute the photocopies or information contained therein to others, including other governmental agencies.

Our fees are based upon rates applied to time expended in performing services and out-of-pocket expenses. Our fee for the scope of services anticipated in this letter which will include the City's 2020 financial statement, and will include the operations of the Cheney Public Library and the City of Cheney Public Building Commission (component unit of the City of Cheney), will not exceed \$9,900. You will also be billed for out-of-pocket costs such as travel, postage, copies, telephone, etc.

The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. Billings, based on our estimate of current percentage of completion up to 75% of the total contract, will be made on a periodic basis as work progresses and are due when rendered.

If at any time during the engagement any extraordinary matters come to our attention and an extension of our services appears to be required, we reserve the right to increase our fee, but only after consultation with you.

Please note that it is our policy to require that master or printers' proofs be submitted to us for review if reproduction or publication of the financial statement, or any portion of them is intended. With regard to the electronic dissemination of audited financial statement, including financial statement published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

We appreciate the opportunity to be of service to the City of Cheney, Kansas, and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,

The Honorable Mayor and City Council
January 7, 2021
Page 6

E.B.N.P.A.

RESPONSE:

This letter correctly sets forth the understanding of the City of Cheney, Kansas.

By _____

Title _____

CITY OF CHENEY
SIDEWALK INSTALLATION/REPLACEMENT PROGRAM

Fiscal Year 2021

I POLICY STATEMENT

The City of Cheney values pedestrian safety for its residents. K.S.A. 12-1809 of the Kansas Statutes mandate that property owners keep sidewalks in good repair. Chapter 13, Article 1 of the Cheney City Codes speaks directly to sidewalks, replacement and construction. For this reason, the Cheney City Council feels it is a benefit to all citizens for sidewalks to be in good condition. Therefore, this policy promotes sidewalk improvements and assists financially with such projects.

II PURPOSE

The purpose of this policy is to assist property owners with the installation of new sidewalks that connect to existing sidewalks as well as replacing sidewalks in disrepair. This policy establishes guidelines and requirements for monetary assistance of costs associated with these activities.

Objectives include:

- ❖ Promote the installation of new sidewalks in areas where sidewalks have not existed to enhance pedestrian safety.
- ❖ To promote the replacement of dangerous and unsafe existing sidewalks which will reduce the risk of injury to pedestrians utilizing the sidewalk.

III POLICY

The City Administrator may award grants to property owners which meet the following criteria:

Criteria for consideration of a sidewalk grant:

- ❖ The City of Cheney will reimburse property owners for sixty-seven percent of the cost of public sidewalk, located in the street easement, installation/replacement up to \$750.00 per building lot frontage.
- ❖ Reimbursement will occur based measurements determined by the City at a cost of \$4.50 per square foot. Measurements will be rounded to the nearest foot. This policy applies to only projects undertaken within the 2021 calendar year unless approved in 2020 but not constructed.
- ❖ Sidewalk replacements will receive priority and awarded funds first.
- ❖ Grants will be awarded on a first come basis. The City reserves the right to prioritize some replacements based on severity and need for replacement.
- ❖ Requests in 2020 not funded may receive priority for 2021 if the program continues.
- ❖ If funds are available after all replacement requests have been filled, new sidewalks will be considered on a first come basis.
- ❖ New sidewalks must link to existing sidewalks.
- ❖ Sidewalk construction must comply with Cheney city codes regarding specifications for 5' sidewalks.
- ❖ The City will pay for the installation of ADA approaches on corner lots and make those arrangements.

- ❖ A permit is required for sidewalk installations and must be approved by the City building inspector.
- ❖ Applications must be received at City Hall by November 1, 2021 for consideration.
- ❖ Construction must be completed by December 16th, 2021 to receive payment.
- ❖ Payment will be made by check on the regular payment schedule for the City.
- ❖ The City of Cheney reserves the right to refuse projects based on condition of the sidewalk.
- ❖ All bad sections or the entire sidewalk must be included in the application.

Adopted this 14th day of January 2021 by the Cheney City Council.

Philip Mize, Mayor

Danielle Young, City Clerk

CITY OF CHENEY

Application for sidewalk installation/replacement grant for 2021 in the limits of the City of Cheney, Kansas

The governing body approved a sidewalk installation/replacement program for fiscal year 2021. The program allows for a 67% cost share up to \$750.00 per frontage per landowner for the replacement or installation of sidewalks. Applications must be received at City Hall by November 1, 2021 for consideration. Criteria for consideration are outlined in the adopted policy.

Name of Property Owner: _____ Phone: _____

Address of Property Owner: _____

City: _____ State: _____ Zip: _____

Property is located at: _____ Size of tract: _____

Lot: _____ Block: _____ Addition: _____

I request the grant for following reasons: _____

Estimated Cost of Project: _____

I (we) understand this application will be considered on first come basis. However, the City reserves the right to prioritize some replacements based on severity and need for replacement. The total amount of funds available for this program is \$5,000.00 for fiscal year 2021.

Signature of Owner

Date

OFFICE USE ONLY

This application was received on: _____ and found to be complete.

City Representative

Title

RESOLUTION #304-2021**A RESOLUTION REQUESTING THE KANSAS DIRECTOR OF ACCOUNTS AND REPORTS TO WAIVE THE STATUTORY REQUIREMENT OF USING GENERALLY ACCEPTED ACCOUNTING PRINCIPALS FOR THE CITY OF CHENEY, KANSAS.**

WHEREAS, The City of Cheney, Kansas, has determined that the financial statements and financial reports for the year ending 2021 to be prepared in conformity with the requirements of K.S.A. 75-1120(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Governing Body or the members of the general public of the City of Cheney; and

WHEREAS, there are no revenue bond ordinances or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-120(a) for the year ending 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CHENEY, KANSAS, in regular meeting duly assembled this 14th day of January, 2021 that the Governing Body requests the Director of Accounts and Reports to waive the requirements of K.S.A. 75-1120(a) as they apply to the City of Cheney for the year ending 2021.

BE IT FUTHUR RESOLVED that the Governing Body shall cause the financial statements and financial reports of the City of Cheney to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

Adopted this 14th day of January, 2021.

Approved by the Mayor this 14th day of January, 2021.

Mayor, Philip Mize

SEAL

ATTEST:

City Clerk, Danielle Young

(Summary Published in the Times Sentinel Newspaper
on the ____ day of _____, 2021)

THE CITY OF CHENEY, KANSAS

ORDINANCE NO. 933

AN ORDINANCE REGULATING PARKING OF VEHICLES
UPON PRIVATE PROPERTY WITHIN THE CITY OF
CHENEY, KANSAS

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE
CITY OF CHENEY, KANSAS:

SECTION 1. Adding New Section 14-220 to the Code

New Section 220 of Chapter 14 of the Code of the City of Cheney is hereby
established to read as follows:

“14-220 OUTDOOR PARKING/STORAGE OF RECREATIONAL VEHICLES AND
EQUIPMENT

The outdoor parking and/or storage of major recreational equipment such as boats,
camping or house trailers, motor homes, horse trailers or utility trailers shall be
regulated as follows:

- a) Major recreational vehicles or equipment shall not be utilized for living purposes
except defined under Section 4-1103.
- b) Parking and/or storage in the public right-of-way, whether in whole or in part, is
prohibited.
- c) Parking and/or storage that obstructs the view for ingress and egress of alleys,
driveways, and street corner sight triangles is prohibited.
- d) Parking and/or storage shall not impair utility and drainage easements.
- e) Parking and/or storage between the property line and the front building line
(extending to the lot's side property lines) is prohibited.
- f) Parking and/or storage in the side yard or back yard is allowed. On lots where a
side lot line is adjacent to a street, no such parking or storage shall occur in the
front yard setback lines on both streets.
- g) Covers are required for the open part of all boats. Tarps are not allowable covers
for any type of recreational equipment.
- h) All recreational vehicles and equipment must be parked or stored on the principal
legal residence of the registered owner. Items must have a current registration. If
the item is not required or permitted to be registered, sufficient documentation of
ownership must be submitted to and approved by the City upon request.
- i) Recreational vehicles and equipment must remain in operable condition not to
create a nuisance to the surrounding neighborhood.

- j) Recreational equipment or recreational vehicles may be temporarily parked on the permanent driveway portion of the residence for the purposes of loading, unloading, cleaning and minor emergency type-repair for a period not to exceed seven (7) days within any thirty (30) day period.

14-221 VEHICLE PARKING ON PRIVATE PROPERTY. No person shall park any vehicle, including a motor vehicle as defined by the Standard Traffic Ordinance as adopted from time to time, on unpaved, grassy surfaces within the area defined as the front yard of a residential property, as such terms are defined in the City Zoning Code, except temporarily to load or unload property or by a licensed contractor actively engaged in work on the property. The front yard includes all of the area between the front property line and the front building line, extending to the lot's side property lines. The side yards include all of the area between the front building line and the rear building line, extending to the lot's side property lines.

In residential areas, all vehicles (except major recreational equipment such as boats, camping or house trailers, motor homes, horse trailers or utility trailers as provided in Section 14-219) shall be parked in the following areas:

- (1) On the designated paved hard surface, such as concrete, asphalt, or packed rock/gravel, parking area or driveway relating to the garage or carport;
- (2) On a designated paved hard surface, such as concrete, asphalt, or packed rock/gravel, parking surface in the rear of the property, where the area is in compliance with the City's zoning regulations and ingress/egress to the rear yard is by a paved hard surface such as concrete, asphalt or at least 4" of packed rock or gravel driveway or through an alleyway;
- (3) In designated paved hard surface, such as concrete, asphalt or packed rock/gravel, parking areas for multi-family dwellings;
- (4) In areas where there are no garages or carports, vehicles may be parked on the designated paved hard surface, such as concrete or asphalt, driveway constructed perpendicular to the street curb or surface to at least three (3) feet from the residence or the building setback.

In all other private property use (non-residential) areas, all vehicles shall be parked in parking areas designated, installed and provided in accordance with the Zoning Regulations of the City of Cheney, Kansas.

All new private property parking areas, including drives with street access, shall be of hard surface (concrete or asphalt).

No parking shall be allowed in the portion of the street right-of-way not used for traffic movement, i.e., between the curb and the sidewalk.

A person convicted of a violation of this section shall pay a fine of \$100.00 plus court costs for the first offense within a calendar year; \$250.00 plus court costs for a second offense within a calendar year; \$500.00 plus court costs for a third or any subsequent offense within a calendar year.”

SECTION 2. Repeal

All other ordinances or parts of other ordinances in conflict herewith are repealed. However, any section of an existing ordinance not in conflict herewith is not repealed and remains in full force and effect.

SECTION 3. Effective Date

This Ordinance shall take effect and be in full force from and after its publication in the official City newspaper.

Adopted by the City Council this 14th day of January, 2021.

Approved by the Mayor this 14th day of January, 2021.

PHILIP MIZE, MAYOR

SEAL

ATTEST

DANIELLE YOUNG, ADMIN/CITY CLERK

Items Parked in Front Yard (grassy areas)

Camper	3
Boat	3
Trailer	2
Smoker	2

Items Parked in Side Yard

Trailer	7
RV	2
Camper	4
Boat	5

Items Parked in Back Yard

Trailer	3
Camper	1
Boat	1
Trailer	1

Items Parked in Driveway (Rear Yard Driveway)

Camper	1
Trailer	1

Items Parked in Driveway (Sideyard Driveway)

Boat	2
Trailer	3
Camper	3

Items Parked in Driveway (Front yard Driveway)

Boat	3
Camper	3
Trailer	5
RV	1



City of Cheney Benefits of City-Partnership with KPTS

(We suggest 50 Cents per person or min. of \$1,000 if calculation falls below \$1,000)

1. KPTS will produce and broadcast no less than two (2) profiles about the **City of Cheney** for broadcast on Positively Kansas with Sierra Scott. Each segment will air, as part of **Positively Kansas**, six times per year on KPTS (includes repeats). **Value: \$8,400.00**
2. The City will be branded at least two times per day with KPTS' Station IDs with use of Cheney's slogan and video of the City. **Value: \$10,950.00**
3. As a City-Partner, KPTS will provide the City (upon request) contractual video production services at a 50% discount for any video production service within the year of this partnership as reflected in the date of this partnership. **Value determined upon request.**
4. For the dollar value of your partnership KPTS will produce (with your guidance) and broadcast, a 30-second television promotional spot about the City, to be broadcast within the partnership year. The number of spots is dependent upon the amount of the support. The total support will be divided by \$35.00 (discounted from \$130.00) for each 30-second spot. Any additional :30 spots purchased within the partnership year will be billed at \$25.00 per spot. **Value: \$3,770.00 (29 spots :30 spots broadcast)**
5. Mayor of the City will be invited to appear in a free 30-second spot that promotes the City and KPTS together. **Value: Priceless**
6. City will be listed as a City-Partner on the KPTS website with a link back to City's website. Value: \$300.
7. City may provide announcements of community events for the KPTS website by providing same to KPTS on a regular and timely basis. The City may also have a **City of Cheney Night** on KPTS during pledge.
8. KPTS will provide free technical consultation to the **City's** Access Channel 7, upon request. **Priceless.**
9. All videos produced about the City by KPTS, may be provided, upon request, to **Cheney** for educational and/or promotional use on the City's Access Channel 7, website, or social media platforms. **Priceless.**
10. City will receive one post, of your :30 promotional spot either on the KPTS Facebook, Twitter, or in the KPTS e-newsletter within the partnership year. **Priceless.**

ACCEPTED

VICTOR HOGSTROM
President & CEO, KPTS Date: _____

DANIELLE YOUNG,
City Administrator Date: _____

**CHENEY MUNICIPAL COURT
DECEMBER 2020 COURT REPORT**

MUNICIPAL COURT JUDGE:	HAROLD FLAIGLE
CITY PROSECUTOR:	BRANDON RITCHA
COURT APPOINTED ATTORNEYS:	TERRY BEALL
POLICE CHIEF:	KENNETH WINTER
OFFICERS:	MARIO MARTINEZ, SGT KYLE THREADGILL, SGT MASON SCHELL, RYAN ADEN, MARTY BELL, JEFF COLE CHRIS BECKER, DAVID OHLDE, GRANT COOK MIKE SATTERLEE, DANNY MCDORMAN
COURT SERVICE OFFICER:	CHRISTOPHER DAVIS
COURT CLERK:	ANGIE GASSMANN

TOTAL NUMBER OF NEW NOTICES TO APPEAR: 12

NUMBER OF TICKETS BY CHENEY #1	0	NUMBER OF TICKETS BY CHENEY #2	2
NUMBER OF TICKETS BY CHENEY #3	2	NUMBER OF TICKETS BY CHENEY #4	2
NUMBER OF TICKETS BY CHENEY #5	6	NUMBER OF TICKETS BY CHENEY #6	0
NUMBER OF TICKETS BY CHENEY #7	0	NUMBER OF TICKETS BY CHENEY #8	0
NUMBER OF TICKETS BY CHENEY #10	0	NUMBER OF TICKETS BY CHENEY #11	0
NUMBER OF TICKETS BY CHENEY #12	0		

NUMBER OF ARRAIGNMENTS ON DOCKET:	15	NUMBER OF CONTINUED/REVIEWS ON DOCKET:	29
CONTINUED	7	CONTINUED	15
DISMISSED	3	SENTENCED	3
PAID	5	DISMISSED	0
FAIL TO APPEAR	1	PAID OR PMT MADE	7
WARRANT ISSUED	1	DRIVERS LICENSE SUSPENDED	0
SET FOR TRIAL	0	WARRANT ISSUED	1
SENTENCED	3	SET FOR TRIAL	0
		SENT FOR COLLECITON	3

NUMBER OF TRIALS 0

NUMBER OF PSI/PDS'S ORDERED	0
MONEY PAID TO CSO FOR PSI, UA'S	\$0.00
AMOUNT OF FINES SET COURT NIGHT	\$2,605.00
AMOUNT OF FINES COLLECTED FOR MONTH	\$4,372.50
AMOUNT OF FINES OUTSTANDING CURRENTLY	\$13,920.13
AMOUNT IN COLLECTIONS	\$19,777.72
COURT APPOINTED ATTORNEY FEES	\$0.00
INTERLINGUAL SERVICES	\$0.00

CHENEY POLICE DEPARTMENT
END OF YEAR STATISTICS
JANUARY THRU DECEMBER 2020

CALLS/INCIDENTS HANDLED:

2020- 4,386	<u>2019- 4,299</u>	<u>2018- 4,225</u>	<u>2017- 3,725</u>
AVERAGE PER MONTH- 365.5	<u>2019- 358.2</u>	<u>2018- 352.1</u>	<u>2017- 310.4</u>
AVERAGE PER DAY- 12.0	<u>2019- 11.9</u>	<u>2018- 11.6</u>	<u>2017- 10.2</u>

VEHICLE ACCIDENT INVESTIGATED:**NON INJURY- 15 INJURY- 0**

2020- 15	<u>2019- 21</u>	<u>2018- 25</u>	<u>2017- 16</u>
AVERAGE PER MONTH- 1.25	<u>2019- 1.75</u>	<u>2018- 2.1</u>	<u>2017- 1.3</u>

TRAFFIC INVESTIGATIONS:**DUI & OTHER-**

2020- 7	<u>2019- 4</u>	<u>2018- 3</u>	<u>2017- 1</u>
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CRIMINAL CASES INVESTIGATED:

2020- 198	<u>2019- 221</u>	<u>2018- 194</u>	<u>2017- 141</u>
CRIMINAL CASES CLEARED- 138	<u>2019- 179</u>	<u>2018- 145</u>	<u>2017-107</u>
AVERAGE CASES PER MONTH- 16.5	<u>2019- 18.4</u>	<u>2018- 16.2</u>	<u>2017- 11.7</u>

NOTICE TO APPEARS ISSUED:

2020- 221	<u>2019- 215</u>	<u>2018- 237</u>	<u>2017-149</u>
AVERAGE PER MONTH- 18.4	<u>2019- 18.0</u>	<u>2018- 19.7</u>	<u>2017- 12.4</u>

WRITTEN WARNINGS ISSUED:

2020- 386	<u>2019-244</u>	<u>2018- 135</u>	<u>2017- 109</u>
AVERAGE PER MONTH- 32.2	<u>2019- 20.3</u>	<u>2018- 11.2</u>	<u>2017- 9.1</u>

PATROL CAR STATISTICS:**UNIT #1- (2020 CHEVROLET) (AUGUST 1, 2020 THRU DECEMBER 31, 2020)****TOTAL MILES DRIVEN- 2,127****AVERAGE PER MONTH- 425.4****UNIT #2- (2020 CHEVROLET) (JANUARY 31, 2020 THRU DECEMBER 31, 2020)****TOTAL MILES DRIVEN- 8,454****AVERAGE PER MONTH- 704.5****UNIT #3- (2018 FORD) (JANUARY 1, 2020 THRU DECEMBER 31. 2020)****TOTAL MILES DRIVEN- 31,995****AVERAGE PER MONTH- 2,666.25****(2019 CHEVROLET) (JANUARY 1, 2020 THRU JULY 14, 2020) OUT OF SERVICE 07142020 (TOTALED)****TOTAL MILES DRIVEN- 6,009 (ENDING ODOMETER-13,265)****AVERAGE PER MONTH- 858.4****(2017 FORD) (JANUARY 1, 2020 THRU 01292020) OUT OF SERVICE 01292020 (SOLD TO MT. HOPE)****TOTAL MILES DRIVEN- 2,068 (ENDING ODOMETER- 40,470)****AVERAGE PER MONTH- 2,068****TOTAL MILES DRIVEN (UNIT 1, 2, 3, 2017 FORD & 2019 CHEVY)****(January thru December 2020) – 50,653****AVERAGE PER MONTH- 4,221.1**

TOTAL GALLONS OF FUEL (2020) – 5,593.3

2019- 5,059.2 2018- 4,608.9

TOTAL MILES DRIVEN (2020) – 50,653

2019- 54,298 2018- 46,515

AVERAGE MILES PER GALLON (2020) – 9.1

2019- 10.7 2018- 10.1

CHENEY POLICE DEPARTMENT

December 2020

MONTHLY REPORT

CALLS FOR POLICE SERVICE HANDLED:

TOTAL- 369/11.9 per day Previous Month- 290

VEHICLE ACCIDENTS INVESTIGATED:

Non injury- 1

Injury- 0

TOTAL- 1

TRAFFIC INVESTIGATIONS:

DUI & Other- 1

TOTAL- 1

WARNINGS ISSUED:

Speeding- 13

Defective Equipment- 27

Curfew Violation- 2

Drove Left of Center- 2

Headlamps Required- 5

Vehicle Registration Violation- 1

Disobeyed Stop Sign- 1

Fail to Use Turn Signal- 1

Illegal J-Turn- 1

TOTAL- 53

NOTICE TO APPEARS ISSUED:

Expired Vehicle Registration- 5

Possession of Marijuana- 4

Possession of Drug Paraphernalia- 4

Expired Registration- 2

No Driver's License in Possession- 1

Speeding- 4

Driving While License Suspended- 2

MIP Tobacco- 1

No Insurance- 2

Fail to Yield Right of Way- 1

Domestic Battery- 1

Unlawful Restraint- 1

Harassment by Telephone- 1

Ignition Interlock Violation- 1

Blight- 1

Seatbelt- 1

TOTAL- 27

CRIMINAL CASES INVESTIGATED

Warrant Arrest- 1

Possession of Tobacco- 1

Domestic Battery/Criminal Restraint- 1

Domestic Violence/Possession of Marijuana- 1

Theft- 1

Harassment- 1

Possession of Marijuana- 2

Burglary- 1

Possession of Methamphetamine- 2

Recovery of Stolen Property- 2

Unattended Death- 1

DUI & other- 1

Total- 15

CASES CLEARED- 13

CHENEY POLICE MONTHLY OVERVIEW

DECEMBER 4- CHIEF WINTER TAUGHT DARE AT CES

DECEMBER 8- OFFICERS ATTENDED WELLNESS MTG AT CITY OFFICE

DECEMBER 8- CHIEF WINTER ATTENDED CHAMBER MTG AT D'MARIOS

DECEMBER 8- CHIEF WINTER CONDUCTED EMPLOYEE EVALS

DECEMBER 9- CHIEF WINTER CONDUCTED EMPLOYEE EVALS

DECEMBER 10- CHIEF WINTER CONDUCTED EMPLOYEE EVALS

DECEMBER 10- CHIEF WINTER ATTENDED CITY COUNCIL MTG

DECEMBER 11- CHIEF WINTER TAUGHT DARE AT CES

DECEMBER 11- CHIEF WINTER CONDUCTED EMPLOYEE EVALS

DECEMBER 15- FULL TIME STAFF ATTENDED CITY LUNCHEON

DECEMBER 16- CHIEF WINTER ATTENDED ZOOM MTG FOR KSJOA

DECEMBER 16- OFFICERS ASSISTED WITH CITY COURT

DECEMBER 17- CHIEF WINTER, SGT. THREADGILL & SGT. MARTINEZ ATTENDED CHALLENGE COIN GIVE AWAY AT CES

DECEMBER 17- CHIEF WINTER ATTENDED CHRISTMAS PROGRAM AT ST. PAUL'S

DECEMBER 18- CHIEF WINTER TAUGHT DARE AT CES

DECEMBER 21- OFFICERS DELIVERED UNIT #2 TO BODY SHOP IN GARDEN PLAIN FOR VEHICLE REPAIRS

DECEMBER 23- OFFICERS PICKED UP UNIT 2 FROM GARDEN PLAIN BODY SHOP

**CHENEY FIRE DEPARTMENT
DECEMBER, 2020**

We Had 10 Fire Runs and 17 EMS Runs, Totaling 27 Runs for This Month.

Fire Runs

<u>Fire Runs</u>	<u>Type of Incident</u>
12/08/2020	GRASS FIRE
12/10/2020	GRASS FIRE
12/12/2020	ASSIST CITIZEN
12/15/2020	ASSIST KINGMAN EMS
12/20/2020	GRASS FIRE
12/22/2020	ASSIST EMS
12/22/2020	MUTUAL AID – DISREGARDED
12/22/2020	MUTUAL AID – SEDGWICK COUNTY
12/23/2020	MUTUAL AID – COLWICH
12/26/2020	GRASS FIRE

EMS Runs

<u>EMS Runs</u>	<u>Type of EMS</u>
12/02/2020	TRAUMATIC INJURY
12/03/2020	DIFFICULTY BREATHING
12/06/2020	FALL
12/20/2020	MEDICAL ALARM
12/12/2020	SICK PERSON
12/13/2020	CODE BLUE
12/15/2020	10-48
12/16/2020	CHEST PAIN
12/17/2020	ASSIST CITIZEN
12/18/2020	FALL
12/20/2020	FALL
12/22/2020	SICK PERSON
12/23/2020	UNCONSCIOUS PERSON
12/30/2020	ALLERGIC REACTION
12/30/2020	CODE BLACK
12/30/2020	SICK PERSON
12/31/2020	SICK PERSON

We had 188 EMS calls and 126 Fire calls with a total of 314 Runs.

We had 144 calls in the City, 86 calls in Sedgwick County, 65 calls in Kingman County, 5 Cheney Lake calls and 13 mutual aid calls. Mutual Aid; Reno County, Norwich, Pretty Prairie, Viola, Lake Afton, Colwich, Haven and Harvey County.

Maintenance Report

The mini excavator has been ordered and should be delivered around the end of January.

Christmas decorations have been put away for another year with the exception of the wreaths. Those will be removed soon.

The Back 9 Lift Station was inspected/worked on by Smith & Loveless.

Alexander Pumps should be out in the next 2 weeks to install the VFD's on Well 11. This will help maintain pressure for the church in Mt. Vernon.

We are looking into extending the gas main from Avenue B to MacArthur to supply gas along South Main.

We are in the process of lining things out to set our big generator at Well 11 for power failure.

2020 GAS REPORT

MONTH	CITY OF CHENEY			RESIDENTIAL			COMMERCIAL			NET REVENUE				
	CITY METER READING as of 15th	CITY MCF USAGE as of 15th	BLACK HILLS MCF USAGE as of 15th	BLACK HILLS DOLLARS BILLED	BLACK HILLS BILLING RATE	TOTAL VOLUME BILLED	TOTAL DOLLARS BILLED	# RES. CUST.	\$ BILLED RES. CUST.		VOLUME RES. CUST.	# COMM. CUST.	\$ BILLED COMM. CUST.	VOLUME COMM. CUST.
JAN (So.Mtr)			12396	\$ 35,888.50	\$2.9000	12,900	\$ 76,963.19	714	\$ 44,880.59	7,098	83	\$ 32,082.60	5,802	\$ 41,074.69
FEB (So.Mtr)			15374	\$ 40,004.38	\$2.6000	15,742	\$ 87,341.23	716	\$ 52,476.78	9,034	83	\$ 34,864.45	6,708	\$ 47,336.85
MAR (So.Mtr)			9972	\$ 24,875.48	\$2.4900	10,320	\$ 59,047.39	724	\$ 34,712.83	5,616	83	\$ 24,334.56	4,704	\$ 34,171.91
APR (So.Mtr)			6847	\$ 16,248.80	\$2.5100	6,831	\$ 42,090.17	720	\$ 25,110.18	3,642	81	\$ 16,979.99	3,189	\$ 25,841.37
MAY (So.Mtr)			4087	\$ 10,709.51	\$2.6200	4,365	\$ 30,382.92	719	\$ 18,273.25	2,215	82	\$ 12,109.67	2,150	\$ 19,673.41
JUNE (So.Mtr)			2328	\$ 6,787.70	\$2.9200	2,354	\$ 20,971.66	715	\$ 12,989.66	1,104	83	\$ 7,982.00	1,250	\$ 14,183.96
JULY (So.Mtr)			1871	\$ 5,364.37	\$2.8700	1,858	\$ 18,199.07	709	\$ 11,739.36	885	83	\$ 6,459.71	973	\$ 12,834.70
AUG (So.Mtr)			1777	\$ 5,446.03	\$3.0600	1,801	\$ 18,242.15	712	\$ 11,821.43	868	83	\$ 6,420.72	933	\$ 12,796.12
SEPT (So.Mtr)			2041	\$ 6,899.87	\$3.3800	1,979	\$ 19,842.41	709	\$ 12,632.15	961	83	\$ 7,210.26	1,018	\$ 12,942.54
OCT (So.Mtr)			2614	\$ 7,661.10	\$2.9300	2,565	\$ 22,088.45	707	\$ 12,457.64	1,008	83	\$ 9,630.81	1,557	\$ 14,427.35
NOV (So.Mtr)			7648	\$ 27,607.31	\$3.6100	7,677	\$ 54,639.80	715	\$ 30,570.27	3,892	83	\$ 24,069.53	3,785	\$ 27,032.49
DEC (So.Mtr)			10805	\$ 37,544.39	\$3.4700	10,297	\$ 68,998.85	715	\$ 39,056.47	5,423	83	\$ 29,942.38	4,874	\$ 31,454.46
TOTAL	0	0.00	77,760	\$ 225,037.44	0.00	78,689	\$ 518,807.29	714.58	\$ 306,720.61	41,746	82.75	\$ 212,086.68	36,943	\$ 293,769.85

JAN 504+
 FEB 368+
 MARCH 348+
 APRIL 16-
 MAY 278+
 JUNE 26+
 JULY 13-
 AUG 24+
 SEPT 62-
 OCT 49-
 NOV 29+
 DEC 508-

 TOTAL 929+

2020 WATER REPORT

MONTH	TOTAL VOLUME BILLED	TOTAL DOLLARS BILLED **	# RES. CUST.	\$ BILLED RES. CUST.	VOLUME RES. CUST.	# COMM. CUST.	\$ BILLED COMM. CUST.	VOLUME COMM. CUST.	SEWER DOLLARS BILLED	GALLONS OF WATER METERED INTO SYSTEM	UNACCOUNTED GALLONS OF WATER	PERCENTAGE UNACCOUNTED WATER	METERED WATER TO GOLF COURSE
JANUARY	4,558,100	\$ 56,807.63	771	\$21,588.94	3,295,900	84	\$ 5,303.60	1,262,200	\$29,915.09	4,864,000	305,900	6%	0
FEBRUARY	5,049,000	\$ 59,297.51	774	\$23,075.43	3,454,400	85	\$ 4,912.91	1,594,600	\$31,309.17	5,159,000	110,000	2%	0
MARCH	4,516,700	\$ 57,886.01	783	\$22,366.63	3,070,800	84	\$ 4,582.72	1,445,900	\$30,936.66	4,850,000	333,300	7%	0
APRIL	4,867,790	\$ 57,441.00	773	\$23,630.24	3,671,290	89	\$ 4,008.52	1,196,500	\$29,802.24	5,283,000	415,210	8%	0
MAY	6,118,100	\$ 60,197.64	781	\$25,281.85	4,448,600	88	\$ 4,524.36	1,669,500	\$30,391.43	6,275,000	156,900	3%	0
JUNE	8,894,400	\$ 68,698.15	774	\$29,628.51	5,205,500	96	\$ 4,890.24	3,688,900	\$34,179.40	9,194,000	299,600	3%	0
JULY	10,131,200	\$ 68,292.06	779	\$31,220.90	7,122,100	87	\$ 5,248.72	3,009,100	\$31,822.44	10,491,000	359,800	3%	0
AUGUST	8,608,600	\$ 66,644.44	778	\$29,024.41	6,122,600	94	\$ 5,780.34	2,486,000	\$31,839.69	8,409,000	-199,600	-2%	0
SEPTEMBER	8,945,400	\$ 66,988.16	773	\$29,875.31	6,504,400	93	\$ 5,286.70	2,441,000	\$31,826.15	9,550,000	604,600	6%	0
OCTOBER	8,092,500	\$ 67,024.88	773	\$28,510.22	5,872,000	91	\$ 5,965.40	2,220,500	\$32,549.26	8,254,000	161,500	2%	0
NOVEMBER	5,721,400	\$ 61,505.82	777	\$24,349.35	3,992,200	90	\$ 5,686.66	1,729,200	\$31,469.81	5,652,000	-69,400	-1%	0
DECEMBER	4,530,500	\$ 57,754.40	779	\$22,511.62	3,143,300	89	\$ 4,531.74	1,387,200	\$30,711.04	4,840,000	309,500	6%	0
TOTAL-AVG.	80,033,690	\$748,537.70	776.25	\$311,063.41	55,903,090	89.17	\$60,721.91	24,130,600	\$376,752.38	82,821,000	2,787,310	3%	0

**INC. SEWER

- January - Water leak on Old 54 December 26th
- February -
- March - Repaired Leak on First/Marshall; Leak on Adams St;
- April - Filled fire trucks - water meter not metered
- May - Corrected bulk water meter to read correctly
- June -
- July -
- August -
- September - Fixed numerous water leaks around town. 09/14-09/15
- October -
- November -
- December -

2020 TRASH REPORT

	# ADDRESSES	X PICKUPS* PAID TO WC	BILLED MONTHLY	PAID WC
JAN	802	\$15.00	\$13,956.50	\$10,166.73
FEB	800	\$0.00	\$13,939.50	\$10,150.80
MARCH	807	\$0.00	\$14,062.00	\$10,167.03
APRIL	804	\$0.00	\$14,004.25	\$10,190.95
MAY	801	\$0.00	\$13,900.75	\$9,358.58
JUNE	802	\$0.00	\$13,989.00	\$10,155.07
JULY	803	\$0.00	\$13,998.25	\$10,191.78
AUG	801	\$15.00	\$13,997.75	\$10,222.85
SEPT	799	\$45.00	\$13,934.50	\$10,157.87
OCT	803	\$15.00	\$14,078.50	\$10,281.58
NOV	801	\$15.00	\$13,982.75	\$10,227.66
DEC	809	\$105.00	\$14,112.75	\$10,428.34
TOTALS	802.6666667	\$210.00	\$167,956.50	\$121,699.24

*WC billed us for 774
Res Reg Carts S/B
779

*WC COLLECTS THESE FEES & ARE INCLUDED IN FINAL MONTHLY TOTAL

2021 TRASH REPORT

	# ADDRESSES	X PICKUPS* PAID TO WC	BILLED MONTHLY	PAID WC
JAN	809	\$30.00	\$14,315.25	
FEB		\$0.00		
MARCH		\$0.00		
APRIL		\$0.00		
MAY		\$0.00		
JUNE		\$0.00		
JULY		\$0.00		
AUG		\$0.00		
SEPT		\$0.00		
OCT		\$0.00		
NOV		\$0.00		
DEC		\$0.00		
TOTALS	809	\$30.00	\$14,315.25	\$0.00

*WC COLLECTS THESE FEES & ARE INCLUDED IN FINAL MONTHLY TOTAL



Golf Report January 2021

Below is what I wrote in my report a year ago and we all know how 2020 turned out for the golf course. I hope that we have another good year but am not sure we can replicate 2020’s numbers...we will most definitely try!

“December capped a very good year for Cherry Oaks! I am very pleased with how 2019 turned out and am optimistic that 2020 will be even better. The restroom(s) project continues to progress. I’ve included some year end numbers for your review.”

Rounds Report

<u>Year</u>	<u>December</u>	<u>Year to Date</u>
2020	962	23,746
2019	572	17,130
2018	437	17,621
2017	600	17,891

Revenue Report

<u>Year</u>	<u>December</u>	<u>Year to Date</u>
2020	\$23,351.09	\$754,574.55
2019	\$13,772.79	\$545,035.43
2018	\$11,438.62	\$502,870.39
2017	\$11,752.04	\$496,152.23

Kevin Fowler

Director of Golf

		Diff from prior year
Rainfall:	31.30 inches	-8.9 Inches
Snow:	14 inches	-1.5 inches
Days Closed:	47 days with no golfers (weather)	-10
Tournaments:	27	-23
Season Passes:	53	0
Drinks sold:	6,558	+616
Beer:	23,236	+5,039
Hot dogs:	1,113	-87
Candy/chips:	4,042	+1,016
Gloves:	460	+35
Balls:	3,253	+446
Grips:	114	-6
Apparel:	87	+58
Hats:	295	-26
Shoes:	18	-10
Bags:	6	+1
Clubs:	7	-2

ADMIN/CLERK REPORT- JANUARY 2021

POOL SURVEY

The Pool Committee is looking for feedback on items that the public prefers to have included in the new pool. Please visit our website and take the survey before January 22nd.

ORDINANCE 933

The ordinance regarding Recreational Vehicle and Equipment storage/parking in front yards was drafted at the request of Council from the December meeting. Similar ordinances were reviewed from several other communities. Other communities addressed more specific items such as:

- requirement for rear and side yard setback distance from property line on where the item is stored.
- requiring screening if item is over a certain height.
- allowing permanent parking in driveways instead of temporary.
- requiring a hard surface drive to access side/rear parking.

SPECIAL USE PERMIT:

Brent and Julie Peintner applied for a Special use Permit to build a 30' x 56' shed with entrance access off of Sunset Ave. A Special Use Permit is required because the Cheney City Zoning Code states that Accessory Structures are to be located on the lot occupied by the main building. The property owner's dwelling is located west of 825 Sunset Ave at 325 Evergreen Ct, but because of a 20' alley in between the two lots, they are unable to merge the lots together into one parcel to meet the Zoning Code requirement. The lot at 825 Sunset Ave is zoned Manufactured Housing and the shed would be built within the required setbacks and Accessory Structure Guidelines. Notices were sent to 17 property owners within 200' of the lot and public comment was heard during the Public Hearing before the Planning Commission made the recommendation to approve the Special Use Permit and recommended that the Council vacate the alley.

ANNUAL RENEWAL OF SCHWAB-EATON ENGINEERING SERVICES

Schwab-Eaton has been the City's engineer for the past several years. They have presented a renewal contract for 2021. Staff recommends retaining Schwab-Eaton as the City Engineer.

AGREEMENT WITH GEORGE, BOWERMAN & NOEL P.A. TO PERFORM THE YEAR ENDING 2020

George, Bowerman & Noel have conducted financial audits of the City's finances for the past several years. Staff is very comfortable with this firm and the accountants conducting the audit. Staff recommends continuing this relationship and approve the letter of engagement.

REVENUE/EXPENDITURE REPORT COMPARISONS:

Year End numbers for 2020 will be available at the Council meeting.

OTHER ITEMS:

We continue to have a leak in our break room. We thought replacing the siding and windows would fix the leak, but it has not. Eaton Roofing is trying to determine the problem. We have also been dealing with Cox and issues on our phone lines. We, as well as the rest of the State, continue to receive several fraudulent unemployment claims each week. These are very time consuming and frustrating to complete.

WORKSHOP ITEM: COMPREHENSIVE PLAN GOALS IN FEBRUARY

We discussed the 10-year Comprehensive Plan Goals a year ago. We will plan to hold a Workshop after the February meeting to discuss those goals.

END OF YEAR DUTIES:

Scheduled transfers were made.

Cafeteria Plans were given to employees and 2021 deductions were calculated.

Vacation leave over 200 hours and sick time over 720 hours was paid to employees.

Unemployment tax was calculated and paid for 4th quarter. The 4th quarter 941 report was figured and sent to the
Payroll general ledger accounts were audited.
Reconciled Petty cash accounts.

MONTHLY DUTIES:

Cash receipts and journal entries were posted to general ledger for December. Cash and Cash receipts were reconciled for December. Sales tax reports were filed.

Payroll was conducted twice. Quarterly Fire Payroll was paid. Special bonus payroll was paid.

CMB licenses were sent to the State and distributed to local businesses.

114 past due notices were mailed in the amount of \$13,986.63 (142 in 2019, 146 in 2018, 161 in 2017, 151 in 2016)

Council minutes were prepared for the regular meeting.